STAY ON TRACK.

Important Enrollment Information

www.kent.edu/admissions
CONGRATULATIONS
on your student’s recent admission to Kent State University.
Help your student stay on track to be enrolled at Kent State.

Your student recently received a copy of the New Freshman Welcome Packet that contains important information about your student’s next steps in the enrollment process at Kent State. We’ve highlighted the same information for you in this packet. Review this information with your student today. If you have any questions about this packet or need further information, please contact an admissions counselor at 1-800-988-5368.
1. Review your student’s admission letter and notify the Admissions Office at 1-800-988-5368 of any corrections or changes to your address, phone number or the intended major.

2. Each student should log in to FlashLine at www.kent.edu, answer the security questions and reset the password. You and your student should review the Student Checklist together by clicking on My Lists and the checkmark icon in the upper right-hand corner in FlashLine. Check back often for updates as you move through the enrollment process.

3. If you would like to view your student’s financial aid, personal information (address, phone and email), registration (status and schedule) and student account (detail, summary, tax notification and holds), please talk with him or her about KSUview. Details on how to set up a KSUview account are on this page.

4. Pay the $150* enrollment fee to reserve the student’s place in the freshman class. The deadline to submit the enrollment fee is May 1, 2017. After May 1, enrollment fees will be accepted on a space-available basis only. Refer to the Enrollment Fee Details on the next page. Please note the enrollment fee is separate from the housing prepayment, which is due when applying for on-campus housing. Parents can also pay the enrollment fee through KSUview.


6. Apply for on-campus housing beginning Feb. 1, 2017, at www.kent.edu/housing or submit the Mandatory Housing Exemption form. A $40 application fee and a $200* housing prepayment are due at the time of the application. Refer to the Housing Application Details on the next page. Kent State offers a number of dining options. For more information, contact www.kent.edu/dining or call 330-672-2541.

7. Have your student schedule a Destination Kent State: Advising and Registration appointment at www.kent.edu/destination beginning in March 2017. Refer to the Destination Kent State details on the next page.

8. Have your student complete placement assessments online at least 72 hours before attending the Destination Kent State program. They will be available online through FlashLine beginning in March.

9. Submit your student’s final high school transcript to the Admissions Office in June. Submit immunization information to University Health Services prior to enrollment. Visit www.kent.edu/uhs for more information.

10. Review payment options at www.kent.edu/bursar and review the invoice in FlashLine with your student.

11. Review parking information and purchase a parking permit at www.kent.edu/parking.


*If payment of the enrollment fee or the housing prepayment presents a financial hardship, please contact the Admissions Office or Residence Services to discuss options.

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**Set up Your KSUview Account**

KSUview is an easy and secure way to share your student information such as financial aid, personal information (address, phone and email), registration (status and schedule) and your student account (detail, summary, tax notification and holds). If you would like to give your parents or guardian access to your information, complete these steps:

- Log in to FlashLine and select Student in the left-hand column.
- Under Student select Resources.
- Under Resources select Requests and Authorizations.
- The webpage will be displayed; double click on KSUview.
- Choose Add Designee and fill in the fields for First Name, Last Name and Email Address for the person you’re giving access to; click Add Designee.
- Click on Expand (designee name). In the Profile tab, complete the information requested for your designee. On the Authorization tab, select the items you’d like your designee to view online.
**TO KNOW**

**Enrollment Fee Details**

Confirm your student’s place in the freshman class by paying the enrollment fee. The enrollment fee is $150 and is a one-time fee that covers the student’s cost for Destination Kent State and other new student orientation activities for incoming freshmen at the Kent Campus. **The deadline to submit the enrollment fee is May 1, 2017.** After May 1, enrollment fees will be accepted on a space-available basis only. The enrollment fee must be paid prior to registration for Destination Kent State: Advising and Registration.

To pay the enrollment fee online, have your student log in to FlashLine and click on **My Lists (✓)** and the checkmark icon in the upper right-hand corner in FlashLine. Click on **Pay Enrollment Fee** and follow the payment instructions. Parents and guardians can also pay the enrollment fee through KSUview once the student has set up KSUview and added the parent or guardian as a designee.

If you prefer, you may mail in a $150 check payable to Kent State University Admissions Office in the envelope provided with this packet. Please write the Kent State identification number (found on the admission letter) in the memo line of the check to ensure the payment is credited to the correct student account. Phone payments will not be accepted.

The enrollment fee is refundable until May 1, 2017, for students who decide to enroll at another college. You must request a refund in writing to: Enrollment Fee Refund, Admissions Office, Kent State University, PO Box 5190, Kent, OH 44242-0001. No refunds of the enrollment fee will be made after May 1, 2017.

**Complete the Online Housing Application or Submit the Mandatory Housing Exemption Form**

Go online to www.kent.edu/housing to review Kent State’s outstanding on-campus housing options. Be sure to click on the **Learning Communities** tab for information on Kent State’s many academic partnerships and initiatives.

The online housing application will be available beginning Feb. 1, 2017. Housing assignments are made based on the date of the submitted application. The $40 housing application fee is a one-time, nonrefundable fee to apply for on-campus housing. The $200 housing pre-payment will be applied as a credit to the fall invoice. It is refundable if a request is made in writing to Residence Services by May 1, 2017. No refunds will be made after May 1. Housing assignments will be communicated to students via email in early July 2017.

For any student who will be under the age of 18 when submitting the housing contract, approval of the parent or guardian is required. To grant approval prior to applying, the student must set up KSUview in FlashLine first and add the parent or guardian as a designee. When the parent logs in, click on KSUview on the left to grant approval. Once parental or guardian approval is on file, the housing application may be completed.

All incoming freshmen are required to live on campus for their first two years. Incoming freshmen who live within a 50-mile radius of the Kent Campus may choose to commute from the permanent address of their parents or legal guardian. Students who choose this option must submit the Mandatory Housing Exemption form, which is available on the Residence Services website. Incoming freshmen who do not have an exemption are required to live on campus.

Kent State also offers a number of outstanding dining options. For more information, visit www.kent.edu/dining or call 330-672-2541.

**Destination Kent State: Advising and Registration Details**

Destination Kent State is a required three-step orientation program designed to help students transition to Kent State and achieve success. The first step is Destination Kent State: Advising and Registration. All new students will attend the program in June or July to register for fall classes. During the overnight visit, students will stay in the residence halls, meet other incoming students, meet with an academic advisor to create their fall class schedule and take part in many more activities.

Invitations to register for this program will be mailed to your home beginning in March. Once you receive the invitation, visit www.kent.edu/destination for additional information and to register. The enrollment fee helps cover the cost of the program, so there are no additional fees for students to attend.

Family members are invited and encouraged to attend Destination Kent State: Advising and Registration with their students. They will have the opportunity to learn more about financial aid and payment options, living on campus or commuting to campus, as well as how to help their student make a successful transition to college life. Family members attending the program will pay a program fee of $40 per person (estimated). Family members who choose to spend the night will be housed in a residence hall separate from their student at an estimated cost of $24 per person. Families driving long distances can choose to spend an additional night in the residence hall prior to their visit, at an estimated cost of $24 per person. Payment of fees is required at the time of registration for the program. Fees are subject to change.
**STUDENT FINANCIAL AID CHECKLIST.**

**August - September**
- Apply for admission to Kent State University at www.kent.edu/admissions by Jan. 15 to be considered for incoming freshman scholarships.
- Begin a comprehensive scholarship search at www.kent.edu/financialaid/scholarships.
- Review the Student Financial Aid Office website at www.kent.edu/financialaid to gain basic knowledge of financial aid.
- Estimate your out-of-pocket expenses by using the Net Price Calculator at www.kent.edu/financialaid/calculator.
- View current direct costs to attend Kent State University, which include:
  - Tuition: www.kent.edu/bursar
  - On-campus Housing: www.kent.edu/housing
  - Meal Plans: www.kent.edu/dining
- Consider attending a financial aid workshop or a high school financial aid presentation.
- Create a Federal Student Aid ID at fafsa.ed.gov. If the student is dependent, at least one parent must also apply. The FSA ID will serve as an electronic signature on the FAFSA.

**October - December**
- File the 2017-2018 Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov. Students are recommended to file as soon as possible after Oct. 1, 2016, for Early FAFSA processing and awarding. To ensure maximum financial aid eligibility, complete the FAFSA no later than Feb. 1, 2017.
- View any outstanding financial aid requirements via FlashLine at login.kent.edu.
- New freshmen can begin viewing their financial aid awards by late December via FlashLine.

**January - March**
- If you plan to enroll at Kent State University for a summer semester and would like to use your financial aid, please visit www.kent.edu/financialaid/summer for more information.
- Returning students can begin viewing their financial aid awards by late February via FlashLine.
- New Kent Campus freshmen: Register for Destination Kent State at www.kent.edu/destination.

**April - May**
- To make an informed decision about borrowing a student loan, utilize tools and information available on our financial literacy website at www.kent.edu/financialaid/literacy. Students are strongly encouraged to create a budget to project their expenses prior to attending. Loans are funds that must be repaid; so only borrow what you need after careful consideration.
- If borrowing federal student loans:
  - Students must accept, decline or reduce federal loans via FlashLine.
  - First-time borrowers must complete Entrance Counseling and sign the Master Promissory Note at www.studentloans.gov.
  - Parents can apply for the Federal Direct PLUS by visiting www.studentloans.gov.
  - View information about direct loan interest rates and repayment of federal loans at www.studentaid.gov.
  - If borrowing a private/alternative student loan, compare lender options and apply through www.kent.edu/financialaid/fastchoice.
  - If awarded institutional scholarships from Kent State University, accept via FlashLine.

**June - July**
- New freshmen: Attend the Financial Aid session and receive the “Your Financial Aid Plan” document at Destination Kent State.
- Review your Kent State University email account (beginning in July) for email notification regarding your e-bills published by the Bursar's Office (billing office).
- Visit the Bursar's Office at www.kent.edu/bursar for detailed billing and due date information.
- Review Bursar’s Office FAQ including important information about Authorization of Title IV Aid (federal aid) at www.kent.edu/bursar.
- Make a refund selection after receiving your BankMobile Welcome Packet in the mail by logging in to www.refundselection.com.