KENT STATE UNIVERSITY

College of Aeronautics and Engineering

STEP 1: Log into Flashline -> Hover over the Student Tab -> Click on Advising and GPS -> Click on GPS Audit and Plan

Advising and GPS

GPS Audit and Plan
Graduation Planning System: Track your progress to graduation

Change My Major
Use this workflow to change your major, add a minor, or make other adjustments to your undergraduate program.

Change My Major FAQ and Tutorials

Schedule Advising Appointment
Select your college or campus to schedule advising appointment.

Explore Programs and Degrees

Advising Website
Learn how academic advisors work with undergraduate students to help them develop and pursue meaningful educational plans.

GPS Student Manual (pdf)

GPS FAQ and Tutorials

University Catalog
The official document of record for undergraduate and graduate programs. courses. academic policies, and special programs.

STEP 2: Click on the Plans Tab. To review your GPS stay here!

KENT STATE UNIVERSITY   GPS AUDITS   PLANS   LINKS

GPS Audits

Data refreshed 12/21/2021 9:31 AM

Student ID	Name	Degree
810160849	Doe, Jane Test Student	Associate of Arts

Advanced search

Level Undergraduate   Class Level Junior   Major None   College Ashtabula Campus   Earned Hours 10, 80   Overall GPA 1.866, 3.000

Campus Enrolled Kent Campus   FERPA Yes

Academic   What-If

STEP 3: Click on the plan labeled with your name. (There should only be 1 option)

New plan

Plan List

Description	Active	Modified ↓	Who	Degree	Level	Status	
YOUR NAME	No	2/21/2022	Lough, Marissa Raschelle	BA	UG	Not locked	🗑
JANE'S MARKETING PLAN	No	2/10/2022	Calapa, Amy K	BA	UG	Not locked	🗑
BBA Degree _ EXAMPLE	No	2/10/2022	Calapa, Amy K	BA	UG	Locked	🗑
Psych Plan	Yes	2/4/2021	Burnett, Blane M	BA	UG	Not locked	🗑

◁ < Page [1] of 1 > ▷   Total results: 4

STEP 4: Review the plan your advisor has made for you. Reach out with any questions!
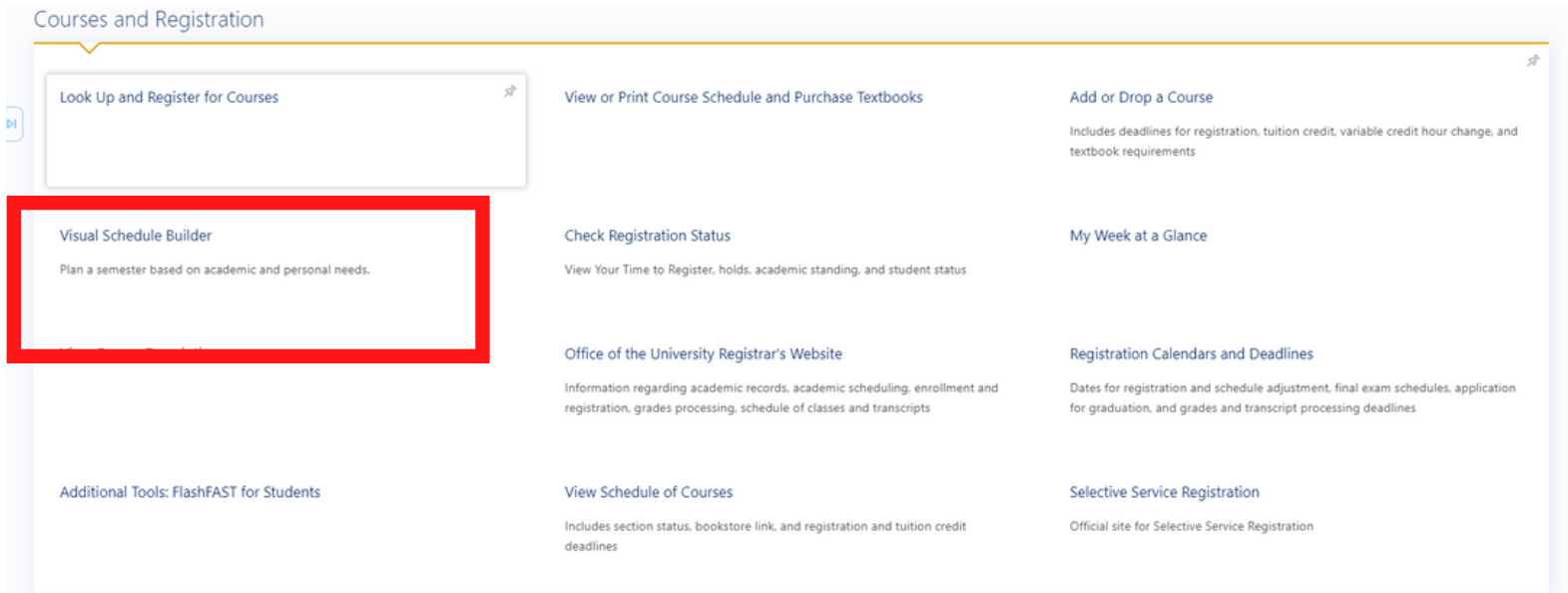
Lawrence Epps: lepps@kent.edu

Michael Gershe: mgershe@kent.edu
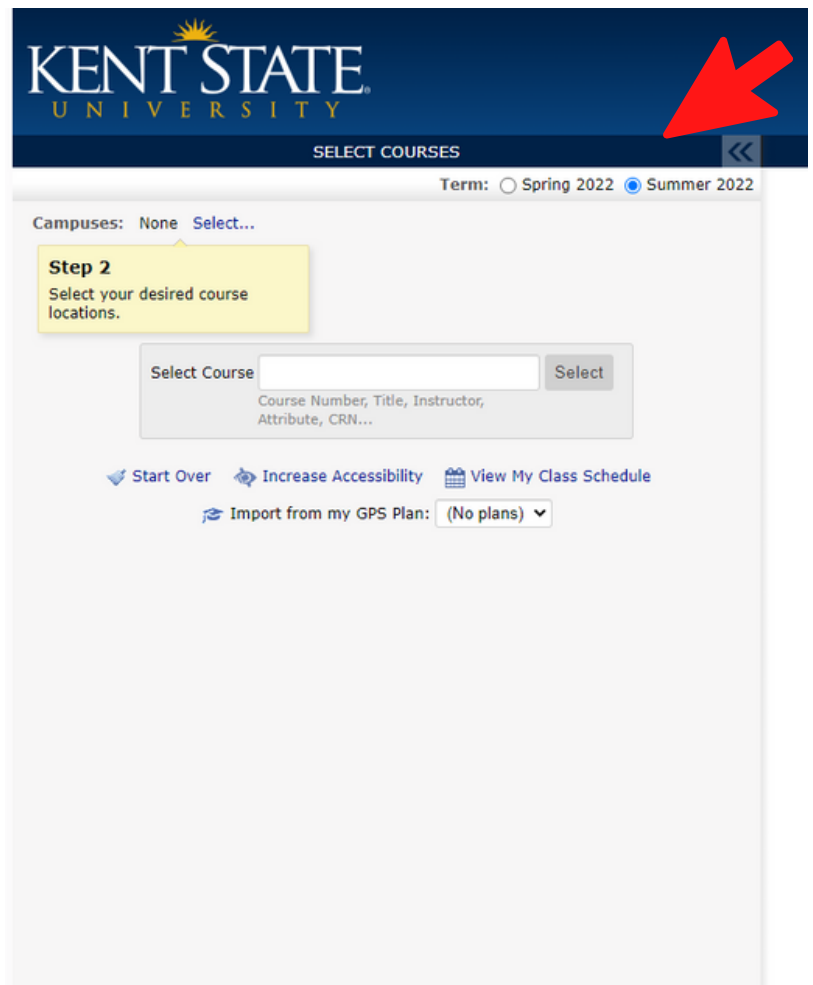
Marissa Lough: mmckin18@kent.edu

Heather Ryan: hryan6@kent.edu

STEP 1: Log into Flashilne -> Hover over the Student tab -> Click on Courses and Registration -> Click on Visual Schedule Builder

STEP 2: Choose the semester you're scheduling for

STEP 3: Select the Kent Campus (unless you'd prefer a course at a regional campus)

STEP 4: Chose your plan from the drop-down menu

STEP 5: Make sure to un-check the first two boxes (Full Classes and Waitlistable classes)

STEP 5: To Favorite your schedule, click the star icon

☆ Favorite
🖨 Print Preferred Schedule

Generated Results

◀◀ ◀ 1 of 661 ▶ ▶▶
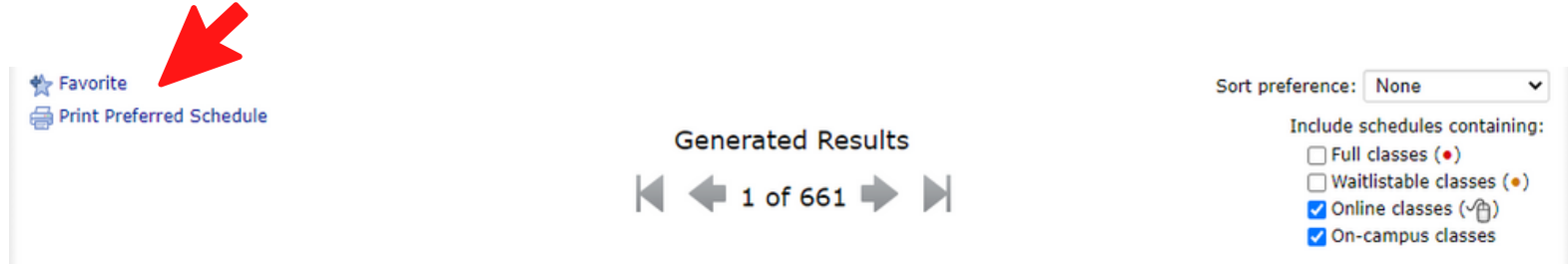
Sort preference: None

Include schedules containing:
☐ Full classes (●)
☐ Waitlistable classes (●)
☑ Online classes (✓🖱)
☑ On-campus classes

STEP 6: Once you've chosen a schedule you like, it's time to officially register! Click 'Send CRNs to my Worksheet

Total Credits: 15.0

🛒 CRNs: 12858 15004 12073 11971 13301

To register for the schedule displayed when it is your time to register, copy your CRNs to your worksheet or click on the 'Send CRNs to my Worksheet' button. Double check the course descriptions before registering to ensure there are no restrictions.

Send CRNs to my Worksheet

STEP 7: Click 'Acknowledge' where needed. Press submit changes to officially register.

Add or Drop Classes

Summer 2022
Feb 22, 2022 10:56 am

Students who are not officially registered for a course by published university deadlines should not be attending classes and will not receive credit or a grade for the course.

To Add a Class: Enter the CRN (course reference number) in the Add Classes section and click the Submit Changes button.

Click Here to access Visual Schedule Builder to plan a semester by selecting the most optimal schedule based on your academic and personal needs.

Click Here for detailed information on processing transactions including adding, dropping/withdrawing, auditing, waitlisting, changing to the pass/fail grade option or changing credit hours on variable credit hour classes.

Click Here for important information about withdrawing from classes.

Click Here for detailed information on registration error messages you have encountered.

It is critical to verify your registration by the published deadlines for your course sections. Registration deadlines and tuition credit percentages vary by course section. Access the specific deadlines by clicking the green clock in the registration deadlines column next to each course.

Note to Advisor: You may register a student from here. However, you will not have the ability to drop or withdraw the student after the 100% Tuition Credit Deadline. Students must make these changes from their own account.

When adds or drops are complete, select Submit Changes.

You may choose Class Search to view the class schedule.

Add Class Worksheet

CRNs

| 12858 | 15004 | 12073 | 11971 | 13301 | | | | | | |

Submit Changes | Class Search | Reset