**Ph.D. Plan of Study**

**Higher Education Administration**

**Kent State University**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Id#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

KSU Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone (Preferred Contact Number): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester/Year of Admission: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADVISORY COMMITTEE**

Major Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Second HIED Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other members (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minor, Cognate, or Concentration Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Maximum 10 years total to complete**

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| --- | --- | --- | --- | --- |
| **Coursework** | **Required Credits** | **Term Planned** | **Term Completed** | **Grade** |
| **PREREQUISITE COURSES\*** |  |  |  |  |
| Law and Higher Education (HIED 76652) | **3** |  |  |  |
| College Student Development: Theory to Practice (HIED 76653) | **3** |  |  |  |
| Leadership in Educational Organizations (HIED 76657) | **3** |  |  |  |
| Administration of Multiculturalism and Diversity (HIED 76671) | **3** |  |  |  |
| **REQUIRED COURSES (24 credits)** |  |  |  |  |
| Employment Law (HIED 76521) | **3** |  |  |  |
| Higher Education Curriculum (HIED 76656) | **3** |  |  |  |
| Politics & Power (HIED 76662) | **3** |  |  |  |
| Business Administration in Higher Education (HIED 76667) | **3** |  |  |  |
| Internationalization of Higher Education (HIED 76670) | **3** |  |  |  |
| Advanced Educational Leadership (HIED 86558) | **3** |  |  |  |
| Research in HIED (HIED 76598) (available summer only) | **3** |  |  |  |
| Dissertation Preparation Seminar (HIED 80080)\*\* | **3** |  |  |  |
| **RESEARCH COURSES (15 credits)** (See p. 3 for electives) |  |  |  |  |
| Statistics I for Educational Services (RMS 75510) | **3** |  |  |  |
| Quantitative Research Design & Analysis (RMS 85515) | **3** |  |  |  |
| Qualitative Research Design (RMS 85516) | **3** |  |  |  |
| Research Elective | **3** |  |  |  |
| Research Elective  | **3** |  |  |  |
| **ELECTIVE COURSES (15 credits)** (See p. 3 for electives) |  |  |  |  |
| Elective | **3** |  |  |  |
| Elective | **3** |  |  |  |
| Elective | **3** |  |  |  |
| Elective | **3** |  |  |  |
| Elective | **3** |  |  |  |
| Total Coursework Credits | **54** |  |  |  |

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| **DISSERTATION CREDITS** |  |
| Dissertation I (HIED 80199) |  30 minimum required for I & II |
| Dissertation II (HIED 80299) |  |
| **Total Coursework Credits** |  **84 (Minimum)** |

Courses used to complete requirements must be taken at the 70000 or 80000 level. Courses taken as part of a Master’s degree program do not need to be repeated. Students will be permitted to substitute a doctoral level elective course for each.

**\*PREREQUISITE COURSES:** If these courses or their equivalents were not part of previous coursework, they will need to be completed in addition to other required courses. The total number of prerequisite courses will be determined by the Advisory Committee based upon the student’s prior coursework and degrees.

\*\*Dissertation Preparation Seminar (HIED 80080) is not required prior to Comprehensive Exams.

\*\*\*Dissertation II (HIED 80299) is 15 additional credits per semester if needed.

**OTHER APPROVED ELECTIVE COURSES (15 credit hours)**

Five (5) HIED courses are to be determined by the Advisory Committee:

HIED 76492: Internship in Higher Education Administration

HIED 76594: Internship in College Teaching

HIED 76595: Special Topics in Educational Administration

HIED 76596: Individual Investigation in Higher Educational Administration

HIED 76600: History of Higher Education

HIED 76601: Private Liberal Arts Colleges

HIED 76651: Student Affairs Functions in Higher Education

HIED 76654: Students and the College Environment

HIED 76658: Community College

HIED 76660: Faculty Roles & Responsibilities

HIED 76663: Status of Women in Higher Education

HIED 76664: Service Learning in Higher Education

HIED 76665: Technology, Systems, & Data in Higher Education

HIED 76666: Financial Management in Higher Education

HIED 76669: Administration of Student Disability Services

HIED 76672: International Students & American Colleges

HIED 76674: Comparative Higher Education Administration

HIED 76675: Design and Delivery of Education Abroad Programs

HIED 76676: Intercultural Communication for International Educators

HIED 76677: Workforce, Economic, & Community Development in Community Colleges

HIED 76678: Issues and Trends in Community Colleges

HIED 76679: Career Advising: Theory & Practice

HIED 76681: Administration of Advising Services

HIED 76733: Interpersonal & Group Dynamics in Educational Organizations

HIED 76745: Equity, Justice, & U.S. Higher Education

HIED 76749: Assessment & Evaluation in Higher Education

HIED 76771: Planning Study Abroad while Abroad

HIED 86559: Advanced Student & Adult Development

RMS 78806: Higher Education Data & Institutional Research

**RESEARCH ELECTIVES (MINIMUM of 6 credit hours)**

RMS 78710: Introduction to Measurement

RMS 78711: Modern Test Theory: Item Response Theory

RMS 78713: Multivariate Analysis in Educational Research

RMS 78714: Factor Analysis in Educational Research

RMS 78716: Statistics II: Anova & Nonparametric Tests

RMS 78728: Multiple Regression

RMS 78735: Structural Equation Modeling

RMS 78745: Hierarchical Linear Modeling

RMS 78898: Comparative Research Design

RMS 85517: Advanced Quantitative Research in Educational Services

RMS 85518: Advanced Qualitative Research in Educational Services

RMS 85520: Mixed Methods Research

RMS 85540: Grounded Theory & Phenomenological Research

RMS 85550: Ethnography & Case Study Research

RMS 85560: Critical Social Research

Elective Courses not listed above must be approved by the Advisory Committee. Research in HIED, Assessment, and Program Evaluation may not be used as Research Electives.

**COMPREHENSIVE EXAMINATIONS**

Anticipated Semester/Year of Comprehensive Exams \_\_\_\_\_\_/\_\_\_\_\_\_

**MINOR, COGNATE, or CONCENTRATION (optional)**

Minor (15 additional credit hours), cognate (10 additional hours), concentration (13-15 additional hours)

Name of Minor, Cognate, or Concentration\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| Course Name and Number | Required Credits | Term Planned | Term Completed | Grade |
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Note: Completing a minor requires an additional comprehensive examination.

**TENTATIVE FULFILLMENT DATES**

Step 1. Coursework completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date

Internship experience completed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date

Step 2. Completion of Comp. Exams \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date

Step 3. Approval of Dissertation Proposal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date

Step 4. Defense of dissertation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date

Step 5. Anticipated graduation date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date

Submit the form through KSU’s DocuSign. Signatures will be obtained at that time.

**Approval Page**

**Student Name and Approval**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Print Name)

/s/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Names and Approval**

Print \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I.D. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

/s/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Major Advisor/Co-advisor** (circle one) Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_I.D. # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Co-Advisor/Member if applicable** (circle one) Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_I.D. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Optional Member if applicable** Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_I.D. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Minor Advisor if applicable** Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_I.D. # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Program Area Coordinator** Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_I.D. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

/s/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Associate Dean** Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note 1: Up-to-date lists of full and associate members of the College of Education, Health, and Human Services are maintained in the Office of Administrative Affairs and Graduate Education, 408 White Hall.

Note 2: Any change in committee structure requires the filing of a revised form.

Note 3: If the major adviser has associate graduate faculty rank, the co-adviser or second major adviser must hold full graduate faculty rank.