
CALL FOR PROPOSALS

Winebrenner Professional Development Excellence Awards for Full-Time Non-Tenure Track Faculty

Eligibility

Full-time NTT
faculty Who have
completed at least
one Full Performance
Review

Proposal Deadlines

5pm last Friday of
August
November
January
March
May

**Submit your
application via
Google Forms**

Questions?

Contact FTNTT Prov-
ost's Advisory Commit-
tee co-chairs Steven
Rugare or Matt Butler

The Winebrenner Full-time Non-Tenure Track Professional Development Excellence Awards (Winebrenner NPDEA) are in honor of Dr. Kimberly Winebrenner, Professor, Department of English. The award pool is designated in the [FTNTT Collective Bargaining Agreement](#) Article XVI, Section 2. A [Side Letter](#) to the agreement designates the awards to recognize Dr. Winebrenner.

The Winebrenner NPDEA are designated to support the professional development of FTNTT faculty members and to assist them in preparing for promotion. Funds will be awarded for activities that have a clear connection to the professional development of the faculty member and the enhancement of the educational experience of our students.

General Criteria

Applicants should describe the activity and how funding will provide an opportunity to:

- ⇒ Support faculty work in their assigned track and enhance the learning and educational experiences of students.
- ⇒ Integrate the knowledge and skills gained through the activity into their work, teaching or practice.
- ⇒ Upgrade professional skills that directly impact teaching, learning, or disciplinary expertise.
- ⇒ Support intellectual and professional development that will benefit the faculty member, students, and the university.
- ⇒ Complete licensure or certification requirements which are normally appropriate to and expected in the discipline.
- ⇒ Make purchases (e.g., educational software, online or print materials, other supplies) consistent with the activity.
- ⇒ Acquire new skills such as educational technology training, unique aptitude, experience, and knowledge that fulfill some aspect of the larger university mission, or creative processes that make connections across disciplines.
- ⇒ Provide additional time (i.e., purchased workload equivalency) that a faculty member can allocate towards specific professional development activities.

Special Considerations and Expectations

The applicant must provide in the proposal his/her intent to continue employment with the University if continued employment opportunities are available, and must inform his/her Chair and/or Dean of the proposal prior to its submission.

All sections of the application, including a budget and action plan must be completed for consideration.

Funds will not be awarded for activities that have taken place prior to final approval by the Provost. Applications should be submitted on or before the proposal deadline that is at least one month prior to the actual activity start date. Early application is encouraged!

FTNTT faculty may apply for funds in any amount and may submit multiple proposals during the year. Total funds available for the Winebrenner NPDEA are \$125,000 each year, with 10% reserved for the discretionary use of the Provost. Funding is based on the number of applications and remaining available funds for each application cycle. Funding awarded previously for approved activities does not guarantee future awards.

Applicants working on collaborative projects must indicate whether they are splitting one award or requesting full awards for each collaborator, depending on the scope of the project.

FTNTT faculty members who wish to apply for workload equivalency are advised to apply at least one semester in advance to give the academic unit or campus adequate time to plan for such a reduction in workload.

Applicants who receive funding from the Winebrenner NPDEA pool must submit a brief written summary of the professional development activity to the Provost, or Provost's designee, with a copy to the faculty member's academic unit administrator or regional campus dean, as applicable, within forty-five (45) days of the completion of the activity for which the funding was requested.

Funding will not be approved for classroom equipment or other expenses that are clearly the responsibility of the academic unit.

Questions

Questions about the application, review and approval process should be directed to [Steven Rugare](#) or [Matt Butler](#), NPAC cochairs, Kevin West or Vanessa Courie in the Office of Faculty Affairs, or the applicant's NPAC Representative.

College of Aeronautics and Engineering	Kelsen LaBerge
College of Architecture	Steven Rugare
College of Arts and Sciences	Gregory Tinkler
Ambassador Crawford College of Business and Entrepreneurship	Mindy Nett
College of Communication and Information	J.D. Ponder
College of Nursing	Lisa Onesko
College of the Arts	Jennifer Korecki
College of Education, Health and Human Services	Jamie Matthews
College of Public Health	Kim Laurene
College of Applied and Technical Studies	Matt Butler
University Libraries	Jasmine Jefferson
Regional Campuses	Kerri Lochmueller