Kent State University Kuali Research Download a Proposal Budget PDF

1. Log into Kuali at <u>https://kent.kuali.co/res</u> using your Flashline ID and password, or log into Kuali through Flashline (*University Resources* \rightarrow *Research/Kuali* \rightarrow *Launch Kuali Research*).

FLASHline	Q Search FlashLine	
Mark Van't Hooft mvanthoo@kent.edu	University Resources	Research / Kuali
	News & Events	Research resources at Kent State
Student	Giving Back	Learn how the Division of Research works with faculty to identify and develop research interests, find funding, and prepare high-quality proposals.
Employee	Alumni	
🚔 Faculty & Advisors	Health Services	Launch Kuali Research
The University Resources	Campus Resources	Create, submit, approve and access proposals and protocols. To request access to Kuali please email kuali-research-help@kent.edu
Settings	Research / Kuali	

2. Go to Common Tasks \rightarrow Proposal Development \rightarrow All My Proposals.

Quick Links	Award	Institutional Proposal	Proposal Development
4 Action List	All My Awards	Create Institutional Proposal	All My Proposals
Doc Search	Create Award	Create Proposal Log	Create Proposal
Surrent & Pending Support	Search Awards	Search Institutional Proposals	Search Proposals
Rerson Training		Search Proposal Logs	
View S2S Submissions			
6 Locks			

3. In the results list, click **View** for the proposal record you would like to access. The list is sortable by clicking the column headers.

Actions	Proposal Number	Proposal Document Number	Proposál Type	Proposal State	≎ Project Title	Prev Grants.Gov Tracking ID		Opportunity¢ Title	Agency Routing Identifier
view copy medusa	5491	26616	New	Approved and Submitted	2016 City of Raleigh Citizen Survey			2016 City of on Column ers to Sort]
view copy	5486	24534	New	Approved and Submitted	Regulation of Protein Synthesis		PA-16-200	Academic Research Enhancement	

4. Once in the proposal record, navigate to the **Budget**. Click **Action**, then select **Print**, for the budget version to be downloaded. When there are multiple versions, the one highlighted in green is the final version.

Compliance Version 2 (for submission) 2 1,213,736.84 IDC rate limited to 8%. Action Questionnaire Version 3 3 1,213,569.14 IDC rate limited to 8%. IDC rate limited to 8%.	Basics					proposal.			
Compliance Version 1 1 1,213,576.84 IDC rate limited to 8% Action Attachments Version 2 1,213,736.84 IDC rate limited to 8% Action Questionnaire Version 3 3 1,213,569.14 IDC rate limited to 8% Action	Key Personnel		Name	Version	٥	Direct Cost	Comments	\$	Actions
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Version 4 4 1,205,557.14			Version 3	3		1,213,569.14	IDC rate limited to 8%	-	®Vie ➡Pri
	Budget		Version 4	4		1,205,557.14			

5. Select one or more budget reports, then click the **Print** button to generate a PDF view of the detailed budget. The **Budget Costshare Summary Report** or **Budget Summary Report** are recommended as the most detailed budget views (the former if cost-share is involved, the latter if not). To view a one-page summary, use the **Budget Total Report**.

Prin	t budget documents		×
Sele	ct the documents below you wish to print:		
	Print Forms	Print Budget Comments 👻	Select -
1	Budget Costshare Summary Report		
2	Budget Cumulative Report		
3	Budget Salary Report		
4	Budget Summary Report		
5	Budget Summary Total Report		
6	Budget Total Report		
7	Industrial Budget Report		
8	Industrial Cumulative Budget Report		
			Print
		Close	

Additional Kuali resources are available at:

https://www.kent.edu/research/sponsored-programs/kuali-research

Contact Sponsored Programs at 330-672-2070 or kuali-research-help@kent.edu for further assistance.