

## Faculty Senate Agenda – November 8, 2021

Item No.	Item	PDF Pg. No.
1.	Call to Order	
2.	Roll Call	
3.	Approval of the Agenda	
4.	Approval of the October 11, 2021 Faculty Senate Meeting Minutes	<a href="#">2 - 6</a>
5.	Chair's Remarks	
6.	Provost's Remarks	
7.	<p>Educational Policies Council (EPC) Action Items:</p> <p>7.a. <u>College of the Arts</u>: School of Theatre and Dance – Acting-Intended for the Returning Professional - M.F.A.: Renaming the major to “Acting” per accreditor’s approval (Fall 2022). (Eric van Baars – Director, School of Theatre and Dance)</p> <p>7.b. <u>College of Arts &amp; Sciences</u>: Department of Computer Science - Game Programming - Minor: Establishing 20-credit undergraduate minor (Fall 2022). (Javed Khan – Chair, Computer Science Department and/or Feodor Dragan – Professor and Curriculum Coordinator, Computer Science Department)</p>	<p><a href="#">View</a></p> <p><a href="#">View</a></p>
8.	<p>Old Business:</p> <p>Discussion Item: UCT Remote Proctoring RFP Committee (Shelley Marshall – Chair, University Council on Technology and Jim Raber – Executive Director, Support, Infrastructure, and Research Technology)</p>	
9.	<p>New Business:</p> <p>Proposed Committee Description Changes (Action Items):</p> <p>9.a. Faculty Senate Budget Advisory Committee (FSBAC) from the COC</p> <p>Language developed by Senate Executive Committee based on directive from the COC:</p> <p>9.b. Faculty Ethics Committee (FEC)</p> <p>9.c. Professional Standards Committee (PSC)</p> <p>9.d. University Libraries Advisory Committee (ULAC)</p>	<p><a href="#">7 - 10</a></p> <p><a href="#">11</a></p> <p><a href="#">12</a></p> <p><a href="#">13 - 14</a></p>
10.	Announcements / Statements for the Record	
11.	Adjourn	
	Additional Items:	
	<ul style="list-style-type: none"> <li>Executive Committee Meeting Minutes of September 29, 2021</li> </ul>	<a href="#">15 - 17</a>
	<ul style="list-style-type: none"> <li>Executive Committee Meeting Minutes of October 20, 2021</li> </ul>	<a href="#">18 - 20</a>



## **FACULTY SENATE**

### **Meeting Minutes**

**October 11, 2021**

**Senators Present:** Ann Abraham, Omid Bagheri, Tina Bhargava, Jeffrey Child, Tammy Clewell, Timothy Culver, Jennifer Cunningham, Ed Dauterich, Omar De La Cruz Cabrera, Kimberly DePaul, Tracy Dodson, Julie Evey, Pamela Grimm, Angela Guercio, Mariann Harding, David Kaplan, Darci Kracht, Cynthia Kristof, Janice Kroeger, Velvet Landingham, Tracy Laux, Cathy Marshall, Denise McEnroe-Petitte, Mahli Mechenbier, Oana Mocioalca, Deepraj Mukherjee, Abe Osbourne, Vic Perera, Linda Piccirillo-Smith, Helen Piontkivska, Susan Roxburgh, Athena Salaba, Murali Shanker, Denise Sheehan, Deborah Smith, Diane Stroup, Eric Taylor, Robin Vande Zande, Laurie Wagner, Theresa Walton-Fisette, Christopher Was, Haiyan Zhu, Melissa Zullo

**Senators Not Present:** Yanhai Du, Todd Hawley, Edgar Kooijman, Karen Mascolo

**Ex-Officio Members Present:** Senior Vice President and Provost Melody Tankersley; Senior Vice Presidents: Lamar Hylton, Mark Polatajko; Vice Presidents: Sean Broghammer\*, Michael Kavulic for Doug Delahanty\*, Amoaba Gooden, Todd Snider for Rebecca Murphy\*, John Rathje, Charlene Reed, Peggy Shaddock, Valoree Vargo, Jack Witt; Deans: Sonia Alemagno, Christina Bloebaum, Bryan Caldwell for Allan Boike, Ken Burhanna, James Hannon, Versie Johnson-Mallard, Mark Mistur, Mandy Munro-Stasiuk\*, Diane Petrella, Eboni Pringle, Amy Reynolds, Alison Smith, Deborah Spake, Manfred van Dulmen \*Interim

**Ex-Officio Members Not Present:** President Todd Diacon; Vice President Willis Walker

**Observers Present:** Paul Farrell (Emeritus Professor), Brandon Allen (USS), Claire Jackman (GSS)

**Guests Present:** Emma Andrus, Michael Bream, Aimee Bell, J.R. Campbell, Chris Dorsten, Jo Dowell, Christopher Fenk, Jennifer Hebebrand, Thomas Janson, Lynette Johnson, Zaria Johnson, Tess Kail, Jennifer Kellogg, Valerie Kelly, Dana Lawless-Andric, Babacar M'Baye, Jennifer McDonough, Bryan Molnar, Susan Perry, Amy Quillin, Jim Raber, Therese Tillett, Sonya Williams

#### **1. Call to Order**

Chair Grimm called the meeting to order at 3:21 p.m. in the Governance Chambers, Kent Student Center. Attendees were also present on Microsoft TEAMS.

#### **2. Roll Call**

Secretary Dauterich called the roll.

#### **3. Approval of the Agenda**

Chair Grimm asked for a motion to approve the agenda. A motion was made and seconded (Smith/Bagheri). The agenda was approved unanimously.

#### **4. Approval of the Faculty Senate Meeting Minutes of September 13, 2021**

Chair Grimm asked for a motion to approve the minutes from the September 13, 2021, Faculty Senate meeting. A motion was made and seconded (Culver/Mukherjee).

The minutes were approved unanimously as written.

#### **5. Chair's Remarks**

Chair Grimm delivered her remarks. [[Chair's Remarks](#)]

She then invited comments or questions.

There were no questions or comments.

#### **6. Provost's Remarks**

Provost Tankersley began by informing senate that it had been 580 days since the beginning of the pandemic when we ceased in-person classes due to COVID-19. She added that many messages had been sent to faculty about how to adjust to the pandemic as new information arose, and she thanked the faculty for pivoting, modifying, and adjusting gracefully and caringly.

She added that faculty will soon receive a reminder about another related message that was sent in August. That message made it clear that the unilateral faculty choice of instructional delivery method will no longer be available beginning in Spring 2022. Instead, the expectation is that the online and in-person delivery of courses and sections of courses will reflect the schedules of pre-pandemic semesters. Only courses that are approved through standard curricular processes for online delivery can be scheduled as such as we move forward. The fact that a course was delivered remotely during the pandemic does not automatically mean that it has been approved for online delivery. If instructors are not sure about how to deliver a course, chairs, directors, and deans can help make that decision. Overall, the number of sections offered online must reflect the numbers offered prior to the pandemic. Finally, she added that online course delivery does not negate the need for faculty presence on campus.

Provost Tankersley continued by saying that we are well on our way to recovery. She added that we are in a critical moment when we must consider where we are headed and how to build long-term sustainable strategies that will serve us well into the future. She said that now is the time for planning and implementing transformational change. We have challenges that we must address related to our enrollment, our finances, and the mental health and well-being of our faculty, staff, and students. In addition, we need to consider social justice, diversity, equity, and the student experience. Provost Tankersley said that we must address these challenges in the context of our academic programming, our instructional delivery, and our supplemental support. She mentioned that Associate Provost van Dulmen would be addressing the strategic planning process for academic affairs later in the meeting.

She thanked the senate for everything they have already done and everything they will do moving forward.

She then invited comments or questions.

There were no comments or questions.

**7. Educational Policies Council (EPC):**

- a. Action Item: College of Communication & Information: School of Emerging Media and Technology – Emerging Media and Technology - M.S.: Establishment of a new degree program to replace the Master of Digital Sciences degree (Fall 2022 pending final approvals). (Michael Beam – Director, School of Emerging Media & Technology)

Director Beam explained that the previous graduate program had used the old school name, and the name of the school had changed, so they wanted to revise it to update the emphasis on emerging media and technology.

A motion was made and seconded to approve the item (Sheehan/Child).

Chair Grimm then invited comments or questions.

Senator Smith asked whether this was largely a name change or whether there were substantive changes.

Director Beam answered that there are three new courses and a smaller list of interdisciplinary courses than in the previous program.

There were no further comments or questions.

The motion passed unanimously.

- b. Action Item: College of Business Administration: Name Revision of College of Business Administration to College of Business and Entrepreneurship (Spring 2022). (Deborah Spake – Dean, College of Business Administration)

Dean Spake explained the reasons for the name change. “Administration” is an outdated term for business colleges. Only Youngstown State in Ohio continues to use the term. A more modern approach is to name a college of business with a focal discipline reflective of its programs and co-curricular activities. The new name would accomplish this.

A motion was made and seconded to approve the item (Dauterich/Mukherjee).

Chair Grimm then invited comments or questions.

There were no comments or questions.

The motion passed unanimously.

**8. Update: Academic Affairs Strategic Planning (Melody Tankersley – Senior Vice President & Provost and Manfred van Dulmen – Associate Provost for Academic Affairs & Dean for the Division of Graduate Studies)**

Associate Provost van Dulmen said that the last strategic plan was developed about ten years ago. The new plan ("The Golden Road to Student Success") will contain some of the objectives of the old plan including retention and graduation goals, but new goals and objectives will be identified as well. Guiding principles of the new strategic plan include being a student-ready college, providing access to education, and creating a sense of belonging. University priorities connected to the new strategic plan will include being an access institution, providing access and completion opportunities, creating and discovering new knowledge, and committing to community engagement.

He then listed the previous strategic planning priorities but pointed out that the new plan will add community engagement and lifelong learning as goals. Other goals of the plan are ensuring student success, enhancing academic excellence and innovation, expanding breakthrough research and creative endeavors, engaging the world beyond our campus, securing our financial future, and developing and reorganizing our people.

He explained that although strategic planning is not always seen as meaningful, the acronym CLIME could help us understand how it can be. CLIME is meant to explain what the strategic plan should be: (1) continuous, (2) living, (3) innovative, (4) meaningful, and (5) elevating.

He added that a major goal is to elevate the academic profile of the university.

He also listed the leaders and committees that will work on the new plan. These will include representation from faculty, staff, and students.

Associate Provost van Dulmen finished with a slide showing the timeline of the process.

Chair Grimm then invited comments or questions.

Senator Smith said that the "Ensuring Student Success" goal of the previous and new plan is problematic because faculty cannot do this without students themselves taking responsibility for success. Faculty can maximize the likelihood of success and help students see their role, but they cannot ensure that students will always take advantage of these opportunities.

Associate Provost van Dulmen said that he will ask committees to review their names and recommend changes.

Senator Roxburgh suggested that the goal name could be changed to something that would mention how we enact student success. She also suggested that "The Golden Road to Success" connects to precious metals and the Golden Rule and wondered why we are using that name for the plan.

Associate Provost van Dulmen said it refers to Golden Flashes and that "road" refers to the many paths students can take to success.

Senator Kaplan said that he was concerned because university-wide committees in the past have performed enormous amounts of work that amounted to little or nothing. He wanted to know how this will be different.

Associate Provost van Dulmen acknowledged that strategic processes fail without implementation teams, but this plan will have one. Staff will be in place to keep people accountable and make sure the work is happening.

Senator Sheehan said that feedback to the university as a whole will be important. She also suggested that “Golden Flashes Road” might be a fix for the title. Finally, she suggested that faculty reaching out individually to students will help them succeed as well.

Associate Provost van Dulmen agreed and added that it would help if instructors could be available a few minutes before or after class.

Chair Grimm suggested “The Blue and Gold Road” as a name.

There were no further comments or questions.

## **9. Old Business**

There was no old business.

## **10. New Business**

There was no new business.

## **11. Announcements / Statements for the Record**

Senator Kracht announced that the Faculty Senate Fall Retreat will be held on Friday, October 29, 2021 at 12:00-2:00 p.m. at Laziza in downtown Kent. Halloween costumes and masks are optional. The topic will be a discussion of priorities and goals for the upcoming academic year.

Dean Pringle announced that this year we will celebrate our national First-Generation Week, and we will have a big campus-wide celebration on November 10<sup>th</sup>. They will also honor faculty, staff, graduate students, and undergraduate students during that time. She placed a link in the chatroom, so senators could nominate faculty, staff, undergraduate, or graduate students to be honored.

Senator Taylor announced that the Celebrating Teaching Conference would be held on October 22 remotely on Teams. Please see [www.kent.edu/ctl](http://www.kent.edu/ctl).

There were no further announcements/statements for the record.

## **12. Adjournment**

Chair Grimm adjourned the meeting at 4:18 p.m.

Respectfully submitted by Edward Dauterich  
Secretary, Faculty Senate

## **Faculty Senate Budget Advisory Committee (FSBAC)**

(Page 1 of 2)

**CLASSIFICATION:** Faculty Senate Committee

**REPORTS TO:** President of Kent State University

**CHARGE:** The Faculty Senate Budget Advisory Committee shall advise the president on budgetary issues at the university and division levels, which shall include, but not be limited to:

1. Periodically reviewing the impact of RCM's
  - a. Effect on academic quality
  - b. Effect on unit performance
  - c. Allocation procedures
2. Recommending funding priorities consistent with the University Strategic Plan
3. Reviewing requests submitted by all division for subvention or investment funds
4. Reviewing requests submitted by all divisions to increase overhead
5. Annually reviewing the University's performance according to established measures
6. Reviewing enrollment projections used for budget modeling
7. Reviewing the final draft of the University operating budget
8. Reviewing the performance of non-academic service and support units
9. Appointing sub-committees as necessary to improve aspects of the RCM model and its functioning, e.g., training

**COMPOSITION:**

Co-Chairs (2):

- Chair of the Faculty Senate or his/her designee (1) Normally the faculty co-chair shall have at least one-year prior experience as a FSBAC member
- Senior Vice President for Finance and Administration (1)

Faculty (At least 17):

- Faculty representatives from each of the colleges and the University Libraries (11)
- At least four faculty senators (4)
- At least two regional campus faculty (2)
- Chair of Faculty Senate (if not serving as co-chair) (1)

Ex officio members (non-voting) (19):

- Senior Vice President and Provost or his/her designee (1)
- Vice President of Enrollment Management or his/her designee (1)
- Vice President for Regional Campuses or his/her designee (1)
- All RCM College Deans or their business officer designees (10)
- Three Regional Campus Deans (3)
- Chairs/Directors (3)

**QUALIFICATIONS OF FACULTY MEMBERS:** Faculty members shall be full-time faculty with an interest in budget, finance, and planning issues. An effort should be made to identify faculty members from a broad range of academic units including the regional campuses and to appoint members that shall serve as representatives of the entire university community and not merely as a representative of their specific academic unit. Members will be required to complete FSBAC training.

**TERM:** Faculty members of FSBAC shall serve a three-year term. Terms will be staggered so that approximately one-third of the membership is replaced annually. It shall be the responsibility of each appointing body to designate the length of the initial terms and to monitor on-going appointments so that appropriate continuity is assured. Chairs and Directors and Regional Campus Deans serving as ex officio members shall serve a three-year term. Other ex officio members shall have continuous appointments to FSBAC.

**Faculty Senate Budget Advisory Committee (FSBAC)**  
(Page 2 of 2)

**MEANS OF APPOINTMENT:** Faculty members shall be nominated by College Advisory Committees (CACs), the Regional Campus Faculty Advisory Council (RCFAC), and the Faculty Senate. Faculty members shall be appointed by the Chair of Faculty Senate in consultation with the Faculty Senate Executive Committee. Regional Campus Deans serving as ex officio members shall be selected by the Vice President for Regional Campuses. Chairs and directors serving as ex officio members shall be selected by the Chairs and Directors Council.

**ALTERNATES:** Two (2) faculty alternates will be selected via the same process as described above for faculty members. Alternates are invited to attend meetings regularly so they are familiar with current issues.

**CALL:** The committee shall be convened at the start of fall semester by one or both of the co-chairs. The committee will meet, at a minimum, four times a year: October, December, February, and April.

**CHAIR:** The Chair of the Faculty Senate (or his/her designate) and the Senior Vice President for Finance and Administration shall serve as co-chairs of the committee. One or both of the co-chairs shall provide a written or oral report to the Faculty Senate no later than the last Senate meeting of the year. This report should summarize the issues addressed by the committee and any recommendations forthcoming over the course of the past year.



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9. Appointing sub-committees as necessary to improve aspects of the RCM model and its functioning, e.g., training

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**Deleted:** Academic Leadership (16);¶  
• All RCM College Deans (10)\*¶  
• Three Regional Campus Deans (3)¶  
• Chairs/Directors (3)¶

Students (2):¶  
• Undergraduate Student Senate Representative (1)¶  
• Graduate Student Senate Representative (1)¶

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**Deleted:** • Executive Vice President and Provost or his/her designee (1)¶

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**Deleted:** Associate Vice President for University Budget and Financial Analysis (1)

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\* Deans may bring their business officers to these meetings, but they will be considered Ex officio.¶

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**Faculty Senate Budget Advisory Committee (FSBAC)**  
(Page 2 of 2)

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**ALTERNATES:** Two (2) faculty alternates will be selected via the same process as described above for faculty members. Alternates are invited to attend meetings regularly so they are familiar with current issues.

**CALL:** The committee shall be convened at the start of fall semester by one or both of the co-chairs. The committee will meet, at a minimum, four times a year: October, December, February, and April.

**CHAIR:** The Chair of the Faculty Senate (or his/her designate) and the Senior Vice President for Finance and Administration shall serve as co-chairs of the committee. One or both of the co-chairs shall provide a written or oral report to the Faculty Senate no later than the last Senate meeting of the year. This report should summarize the issues addressed by the committee and any recommendations forthcoming over the course of the past year.

**Deleted:** One (1) undergraduate student shall be selected by the Undergraduate Student Senate. One (1) graduate student shall be selected by the Graduate Student Senate....

Approved by Faculty Senate, December 10, 2007; Revised by the Faculty Senate Executive Committee, April 29, 2009 and November 18, 2009; Approved by the Committee on Committees, May 11, 2010; Approved by the Committee on Committees, October 23, 2015; October 11, 2018  
**(Proposed Changes 11-08-21)**

WITH TRACKED CHANGES PROPOSED BY THE FACULTY SENATE EXECUTIVE COMMITTEE BASED ON COMMUNICATION FROM COC

**Faculty Ethics Committee (FEC)**

**CLASSIFICATION:** Faculty Senate Committee

**REPORTS TO:** Chair of the Faculty Senate

**CHARGE:** The Faculty Ethics Committee serves as a screening and hearing body for any faculty member who wishes to lodge a charge of unethical professional practice against another faculty member. A charge may also be filed against an administrator with faculty rank only in relation to those responsibilities assigned as a faculty member. 'Unethical professional practice' is defined as a violation of the Faculty Code of Professional Ethics (3342-6-17 of the University Policy Register). The Committee may also serve as a hearing body for faculty members who wish to request a hearing to respond to charges made against them.

**COMPOSITION:** The Committee shall consist of eleven (11) faculty members. Four members shall represent the non-tenure eligible faculty at-large. One tenured faculty member each shall represent 1) Colleges of Architecture and Environmental Design and the Arts; 2) College of Arts and Sciences; 3) College of Business and Entrepreneurship; 4) College of Communication and Information; 5) College of Education, Health, and Human Services; 6) Regional Campuses (college and departmental affiliations shall be ignored); and 7) College of Aeronautics and Engineering, College of Nursing, College of Public Health, University Libraries.

**QUALIFICATIONS OF FACULTY MEMBERS:** Faculty nominated for election to this Committee must be full-time faculty, holding senior rank (associate or senior lecturer, or associate professor or professor). Tenure-track faculty representatives must have achieved tenure in order to serve.

In all cases, tenured faculty members shall constitute a majority of the members of the Faculty Ethics Committee. Non-tenure eligible faculty members who are appointed to the Faculty Ethics Committee shall not participate in any case that has or may have implications for personnel decisions regarding tenured/tenure-track faculty members. The Chair of the Faculty Ethics Committee will consult with the Associate Provost for Faculty Affairs and the President of the Tenure Track Unit of the AAUP-KSU to determine whether non-tenure eligible faculty should participate in a given case.

**TERM:** Committee members will serve for two (2) years, with half the Committee elected in any year. Newly elected members shall begin their duties on the Committee on September 15.

**MEANS OF APPOINTMENT:** At-large members shall be nominated and elected from and by the Faculty Senate. At least two candidates shall be nominated for each vacancy. The representative members shall be nominated by the advisory councils of their respective units prior to March 15. Should they fail to nominate candidates prior to the deadline, Faculty Senate Executive Committee shall nominate representative candidates. Representative members shall be elected by the full-time faculty of the unit or units they represent. At least two candidates shall be nominated for each vacancy. In the case of Units 1, 6 and 7, each of its advisory councils shall nominate one candidate prior to March 15. The Faculty Senate Executive Committee shall ensure that nominees are from distinct Colleges/Regional Campuses. The faculty of each unit shall vote to select the unit's representative to the Committee.

**ALTERNATES:** Alternates for unit and at-large representatives shall be listed in descending order based on votes received. The term for alternates shall be for the remainder of the elected term.

**CALL:** The Committee shall be convened at the call of the Faculty Senate Chair shortly after the terms of the new members begin on September 15.

**CHAIR:** The Chair of the Committee shall be elected annually by the Committee at its first meeting from its membership. By September 1 of each year, the Chair shall report to the Chair and Executive Committee of the Faculty Senate the number and type of cases presented during the previous year and its recommendation for each case.

**COMMENTS:** The election of members for this Committee shall be conducted in the spring semester, according to established Faculty Senate procedures.

**(Proposed Changes 11-08-21)**

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WITH TRACKED CHANGES PROPOSED BY THE FACULTY SENATE EXECUTIVE COMMITTEE BASED ON COMMUNICATION FROM COC

**Professional Standards Committee (PSC)**

**CLASSIFICATION:** Faculty Senate Committee

**REPORTS TO:** Chair of the Faculty Senate

**CHARGE:** This Committee shall be concerned with standards and policies encompassing matters such as faculty rank, promotion, appointment, leave, privileges, tenure, and dismissal. It shall also be concerned with policies and procedures relevant to the evaluation of academic units. Also, it shall be concerned with the quality of instruction.

**COMPOSITION:** This Committee shall consist of eight (8) faculty, four of whom are members of the Faculty Senate and four who are not members of the Faculty Senate. At least one member of the Committee shall be a Regional Campus faculty member. The Committee membership shall be representative of the colleges and schools of the University.

**QUALIFICATIONS OF FACULTY MEMBERS:** Faculty members appointed to this Committee shall be full-time faculty with no more than 3 non-tenure eligible faculty members in any year.

Deleted: tenure-track

**TERM:** The term of membership shall be for two (2) years beginning on August 15 of the year of appointment. Half the membership, two Senators and two non-Senators, shall be appointed on a rotating basis each year. No member may be appointed for more than two terms in succession.

**MEANS OF APPOINTMENT:** The Committee on Committees shall recommend appointments annually to the Faculty Senate Chair.

**ALTERNATES:** Four alternates will be appointed each year: one tenured or tenure-track and one non-tenure eligible Senator and one tenured or tenure-track and one non-tenure eligible non-Senator.

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**CALL:** The Chair of the Faculty Senate shall convene the Committee each fall semester.

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**CHAIR:** The Chair of the Committee shall be elected by the Committee. Normally the Chair will be a tenured or tenure-track faculty member of the Faculty Senate. The Chair of the Committee shall submit annually a written summary report of the Committee's work to the Faculty Senate office by May 25.

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WITH TRACKED CHANGES PROPOSED BY THE FACULTY SENATE EXECUTIVE COMMITTEE BASED ON COMMUNICATION FROM COC

**University Libraries Advisory Committee (ULAC)**  
(Page 1 of 2)

**CLASSIFICATION:** Faculty Senate Committee

**REPORTS TO:** Jointly to Provost and Chair of Faculty Senate

**CHARGE:** This Committee advises and makes recommendations to the Dean of University Libraries and the Provost regarding the short and long-term operations and planning of University Libraries. Matters within the purview of the Committee may include, but are not necessarily limited to, the following:

1. Collection development and budgetary issues
2. Service initiatives, evaluating existing services, creating new initiatives
3. Physical facilities (use and planning)
4. Assessment activities

**COMPOSITION:** This Committee consists of nine (9) voting members and three (3) ex officio, non-voting members.

The nine (9) voting members are:

- Six (6) faculty members appointed by Faculty Senate.  
At least one must be from the Regional Campuses.
- One (1) undergraduate student appointed by Undergraduate Student Senate
- One (1) graduate student appointed by Graduate Student Senate
- One (1) member of the University Libraries Faculty  
elected by the School Advisory Committee of University Libraries.

The three (3) ex officio, non-voting members are:

- The Dean of University Libraries
- The Associate Dean of University Libraries
- A representative of the Provost

**QUALIFICATIONS OF FACULTY MEMBERS:** Faculty members shall be full-time faculty. They should have an interest in the challenges and issues facing research libraries.

**Deleted:** , tenured or tenure track

**QUORUM:** Quorum shall be six voting members of the Committee. No action can be taken without a quorum of voting members, but discussions on general items can be held.

**TERM:** Faculty members are appointed to the Committee for three (3) years. Two faculty members shall be appointed each year on a rotating basis. Terms shall begin on the first day of fall semester each year. Terms shall end on the last day of the summer semester (last day of Summer III) each year or as determined by the Committee. No faculty member may serve more than two terms in succession.

**MEANS OF APPOINTMENT:** Faculty members, with the exception of the University Libraries Faculty member, shall be appointed by the Chair of Faculty Senate from nominations submitted by the Committee on Committees. The Faculty member from University Libraries shall be appointed by the School Advisory Committee of University Libraries. The undergraduate student shall be appointed by the Undergraduate Student Senate. The graduate student shall be appointed by the Graduate Student Senate.

**ALTERNATES:** Faculty Senate shall appoint three alternates to the Committee, who each serve one year. The Undergraduate and Graduate Student Senates shall each appoint one alternate. Alternates are invited to attend all meetings.

**University Libraries Advisory Committee (ULAC)**  
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**CALL:** The first meeting of the academic year convenes at the call of the Dean of University Libraries, following consultation with the Provost; this meeting should be convened no later than October 1. Regular meetings of the Committee are scheduled throughout the academic year and will be convened by the Chair in consultation with the Dean of University Libraries.

**CHAIR:** The Committee shall elect, at the first scheduled meeting of each academic year, a Chair from among the faculty members of the Committee. The Chair shall be responsible for scheduling and setting the agenda of meetings in consultation with the Dean of University Libraries, conducting Committee meetings and ensuring that accurate minutes are kept. Copies of the minutes shall be kept on file in the Office of the Dean of University Libraries and the Office of the Provost. The Chair is to submit to Faculty Senate, the Provost and the Dean of University Libraries a written summary report of the Committee's work by May 25th of each academic year. The Chair, along with the Dean of University Libraries, may be invited by the Faculty Senate to present the summary at a meeting of the Faculty Senate.

Following the election of the Chair, the Committee will elect a Vice-Chair. The Vice-Chair will help set the agenda for meetings and, in the absence of the Chair, conduct meetings of the Committee.



**Faculty Senate Executive Committee  
Minutes of the Meeting  
September 29, 2021**

Present: Pamela Grimm (Chair), Tracy Laux (Vice Chair), Ed Dauterich (Secretary), Darci Kracht (At-Large), Angela Guercio (Appointed), Tess Kail (Office Secretary)

Not Present: Denice Sheehan (Appointed)

Guests Present: Provost Melody Tankersley, Associate Provost Manfred van Dulmen

1. Call to Order

Chair Grimm called the meeting to order at 3:08 p.m. in 227 Michael Schwartz Center. Some members of the committee attended virtually.

2. Approval of Minutes

a. Faculty Senate Meeting Minutes of September 13, 2021

b. Executive Committee Meeting Minutes of September 22, 2021

A motion was made and seconded to approve the minutes as a slate (Laux/Kracht). The minutes were approved unanimously as written.

3. (3:30-4:30) Meet with Provost Tankersley and Associate Provost van Dulmen

The committee met with the provosts for an update on strategic planning in Academic Affairs. Associate Provost van Dulmen said that the process started in the Spring 2021 semester. A leadership group looked back to the previous strategic plan to see what could be taken from it. Eventually, eight areas were found to focus on moving forward with two being new from the old plan: (1) lifelong learning and (2) community engagement. The group also decided that they needed a new way to make sure the effectiveness of the plan was monitored and reviewed. They are developing an ongoing, iterative strategy and engaging with IT and Institutional Research to think about how to make this happen. The process of strategic planning should be ongoing, and it should be linked strategically at the university level and at the college/school/department level. The process of creating this new model is just beginning, but subcommittees have been set to examine each area, and work will begin shortly. This semester they will gather information. Next semester they will work on linking the university plan with the unit-level plans.

Provost Tankersley added that the goal is to establish academic priorities that exist not just as a document with a deadline but instead, as a roadmap that can lead us through situations as they change. It should be a living map that can be reviewed as needed. A member of the provost's office will be responsible for making sure the roadmap is regularly updated.

Vice Chair Laux suggested that local community engagement will require very careful messaging due to the services we are no longer funding in the community. He added that the name of the "Ensuring Student Success" subcommittee needed to be changed so that it is clear students are partly responsible for their own education.

Associate Provost van Dulmen said committee names were left from the old plan, but names could be changed.

Chair Grimm agreed with Senator Laux and said that how we name these areas will matter, and she added that the "lifelong learning" label is one that might also be reconsidered. She also suggested that strategic planning works in some ways differently than described; there is no capacity to reevaluate monthly. Some goals may take years to reach.

Provost Tankersley agreed that she is not putting set dates or expecting anything to be solved on a monthly basis. She said that the plan needs to be watched regularly regardless of what it is called or how long individual goals might take. Someone needs to be responsible.

Chair Grimm suggested that she and the provost were essentially talking about the same ideas but with different terminology.

Provost Tankersley agreed.

Chair Grimm asked that the provosts bring a list of the different subcommittees and who the members are to the Faculty Senate Executive Committee.

Associate Provost van Dulmen said that could be done and that imbalances of faculty participation in the groups would be addressed.

Vice Chair Laux suggested that it would be good to bring in faculty members who are not already serving on many committees.

Associate Provost van Dulmen replied that there were new faculty representatives on many of the subcommittees. Many volunteered who were not traditionally on committees.

Provost Tankersley also requested that the senate be willing to be regularly updated and that faculty give input (and know how to do so) as the process goes forward.

There were no further comments or questions.



4. Name Change from the College of Business Administration

Chair Grimm explained the rationale for the name change and mentioned that it had support from the faculty in the college and the College Advisory Committee. The name change will go to the full senate for a vote on October 11.

5. Joint Appeals Board Update

The committee is still waiting to hear which candidates are willing to run for election.

6. Finalize Agenda for October 11, 2021, Faculty Senate Meeting

A motion was made and seconded to approve the agenda (Dauterich/Guercio). The agenda was approved unanimously.

7. Fall Retreat Update

There is still uncertainty as to how parking will be paid for at the event. Tess Kail will investigate this.

8. Additional Items

There were no additional items.

9. Adjournment

Chair Grimm adjourned the meeting at 4:08 p.m.

Respectfully Submitted by Edward Dauterich  
Secretary, Faculty Senate



**Faculty Senate Executive Committee  
Minutes of the Meeting  
October 20, 2021**

Present: Pamela Grimm (Chair), Tracy Laux (Vice Chair), Ed Dauterich (Secretary), Darci Kracht (At-Large), Angela Guercio (Appointed), Denice Sheehan (Appointed), Tess Kail (Office Secretary)

Guests Present: President Todd Diacon, Provost Melody Tankersley, Associate Provost Manfred van Dulmen, Dean Eboni Pringle, Associate Vice President N.J. Akbar

1. Call to Order

Chair Grimm called the meeting to order at 3:14 p.m. in the Urban Conference Room on the second floor of the library. Some members of the committee attended virtually.

2. Discuss Topics for President Diacon and Provost Tankersley

Topics included Tenure Advisory Board (TAB) and Promotion Advisory Board (PAB) nominations, updates on other universities' responses to vaccine mandates, enrollment management, lifelong learning, and EAB (an external consultant company working with enrollment).

3. Review and Approval of the Actions Reports for AY19-20 and AY20-21

The reports were reviewed and will be approved after checking some items.

4. EPC Items from the October 18 EPC Meeting

Two action items will be sent to senate for a vote.

5. Prepare Agenda for November 8, 2021 Faculty Senate Meeting

This item was postponed until the next committee meeting.

6. (3:30) Meet with N.J. Akbar, Manfred van Dulmen, Eboni Pringle – Equity Decision-Making Tool for EPC Policy Subcommittees

The presenters met with the committee to discuss a tool for helping EPC subcommittees make equity-based decisions. The tool will not be used for curriculum and program decisions. The tool is being piloted with one EPC subcommittee.

7. (4:00) Meet with President Diacon and Provost Tankersley

It was confirmed that Provost Tankersley will speak at the November 8th Faculty Senate meeting.

Vice Chair Laux brought up that there are not many senior faculty anymore to fill TAB and PAB spots.

Provost Tankersley agreed and suggested that some senior faculty may need to serve longer than two years to remedy the problem.

Provost Tankersley informed the committee that the first round of top candidates has been interviewed for the dean position at the Trumbull campus. In-campus interviews will happen shortly. Arts & Sciences dean search announcements should be going out next week.

Chair Grimm asked about what was happening with vaccine mandates in other Ohio universities.

President Diacon responded that there are some public universities in Ohio that are considering rescinding their vaccine mandates.

President Diacon also said it is time for a reexamination of the strategic plan. Town Hall meetings will commence shortly to see whether we refresh the plan or replace it. The president said that he leans toward refreshing the plan because many parts of the current plan are working well for Kent State.

Conversations about EAB were postponed for a future meeting.

8. Call for Nominations – Tenure and Promotion Advisory Boards

This item was postponed until the next meeting.

9. Space Planning Advisory Committee

More information will be sought before recommendations are made.

10. Joint Appeals Board Update

Elections are underway and will run from October 18, 2021 through November 1, 2021.

11. Fall Retreat Final Plans

The Fall Retreat will take place at Laziza in Kent from 12:00-2:00 p.m. on Friday, October 29, 2021.

12. Additional Items

There were no additional items.

13. Adjournment

Chair Grimm adjourned the meeting at 5:04 p.m.

Respectfully Submitted by Edward Dauterich  
Secretary, Faculty Senate