Maintenance Technician (arboretum)

Position Title: Maintenance Technician
Department: Facilities (020665)

Objective
Holden Forests and Gardens (Holden Arboretum and the Cleveland Botanical Garden) is recruiting for a Maintenance Technician position in our Facilities Department.

Supervisor
- Reports to Manager of Facilities Technician
- Works with Construction Technician(S)

Work Location
- The Holden Arboretum – Kirtland, Ohio – less than 30 miles east of Cleveland.
- Encompassing more than 3,600 acres of cultivated gardens, woody plant collections and natural forested areas
- The Holden Arboretum / Cleveland Botanical Garden recently integrated, making the organization the 13th largest public garden in the U.S.

Responsibilities
- Preventive maintenance and repair for our small engine equipment and vehicles (includes landscaping/farm tractors, mowers and implements)
- Interior/exterior maintenance of buildings, including plumbing, mechanical and light janitorial
- Erects, dismantles and stores tents for special events and program, at time providing on-site presence
- Assists with snow and de-icing of parking lots

Qualifications
- High school graduate – Technical school training a plus
- Three – five years of relevant building maintenance experience
- Demonstrated mechanical aptitude
- Certification in wastewater treatment and water supply a plus or the willingness to obtain certification

Requirements
• Valid Driver’s License and acceptable driving record required to be covered on Holden Forests & Garden’s vehicle insurance policy
• Must pass a criminal background check, and substance screening

**Physical Demands**
Must be able to perform with or without reasonable accommodation:
• Job requires exerting 50 to 100 pounds of force occasionally, and/or 25-50 pounds of force frequently
• Ascend/descend stairs on occasion and travel by foot on unpaved or uneven terrain to transport oneself to various location on arboretum property
• Reach, kneel, bend and twist at waist, bend at knees, crouch, see, hear, touch, grasp objects, push, pull, sit
• Climb ladders, walk over uneven terrain
• Must be able to work indoors as well as outdoors in all weather conditions.

**Work Environment**
• Full time – 40 hours per week
• Monday – Friday
• 7:00 am – 3:30 pm
• Occasional evening and weekends
• Wages: negotiable

**Apply**
Review of applications with begin immediately and continue until the position is filled.

Qualified applicants should submit a resume online:
[http://www.holdenarb.org/workwithus/](http://www.holdenarb.org/workwithus/)

Posting Date: June 2017
Closing Date: Until Filled

Holden Forests and Gardens (Holden Arboretum / Cleveland Botanical Garden) is an Equal Opportunity Employer committed to hiring a diverse and talented workforce. We seek skilled, knowledgeable and experienced individuals to join our staff and enhance our reputation as one of the country’s foremost arboreta.