East Liverpool and Salem Campus Resources

This card will assist you in determining how to respond to distressed, disruptive or at-risk individuals. On the reverse side, you will find the Columbiana County Campuses Response Guide, which is divided into three categories: situations requiring immediate assistance, situations requiring some assistance and situations you can address on your own. You will also find signs and symptoms, examples and action steps for each of these categories.

The colored symbols below designate resources that can be utilized in the following types of situations:

- ● Requires immediate assistance; imminent risk to self or others
- ▲ Requires assistance; possible risk to self or others
- ○ Address and make referrals; minimal risk to self or others
- ★ Mental health resources

24-HOUR RESOURCES

Emergency ... 911

Help Hotline Crisis Center
P: 330-424-7767 ● ▲ ★
Columbiana County
P: 330-747-2896
Mahoning County
For information and referrals, dial 211 or use your county contact number.

National Suicide Prevention Lifeline
P: 800-273-TALK (8255) ● ▲ ★
P: 888-628-9454 [En Español]

The Trevor Lifeline: Preventing Suicide Among LGBTQ Youth
P: 866-488-7386
W: www.thetrevorproject.org

National Domestic Violence Hotline
P: 800-799-7233 ● ▲ ★

The Counseling Center, Columbiana County
P: 330-424-0195 ● ▲ ★
W: www.colmhcc.org

Columbiana County Mental Health and Recovery Services Board
P: 330-424-0195 ● ★
W: www.ccmhrsb.org

Veterans Crisis Line
P: 800-273-8255 [Press 1] ● ▲ ★
Ttx: 838255
W: www.veteranscrisisline.net

STUDENT RESOURCES

Counseling and Wellness Services
P: 330-337-4287 ● ○ ★
(leave voice message)
E: counselingcolumbianaco@kent.edu
W: www.kent.edu/columbiana/counseling-and-wellness-services

Student Accessibility Services
P: 330-337-4214
W: www.kent.edu/columbiana/accessibility-services

Because positions and contact information change, please contact your campus reception desk to contact individuals or receive current information for the following resources:

Care Team
Diversity Council
Safety Council
Veteran Certifying Official

Center for Adult and Veteran Services
P: 330-672-7933
W: www.kent.edu/cavs

Lesbian, Gay, Bisexual, Transgender and Queer Student Center
P: 330-672-8580
W: www.kent.edu/lgbtq

Multicultural Center
P: 330-672-3560
W: www.kent.edu/smc

Office of Sexual and Relationship Violence Support Services [SRVSS]
P: 330-672-8016 ● ○ ★
W: www.kent.edu/srvss

Office of Student Conduct
P: 330-672-4054 ● ○ ★
W: www.kent.edu/studentconduct

Office of the Student Ombuds
P: 330-672-9494 ● ○ ★
W: www.kent.edu/emsa/student-ombuds

Women’s Center
P: 330-672-9230 ● ○ ★
W: www.kent.edu/womenscenter

FACULTY/STAFF RESOURCES

Human Resources
P: 330-672-2100 ● ○ ★
W: www.kent.edu/hr

IMPACT Employee Assistance and Work/Life Program
P: 800-227-6007 ● ○ ★
W: www.kent.edu/hr/benefits/employee-assistance-program-impact-solutions

Security Contacts at E. Liverpool
P: 330-385-3805 ● ○ ★
Security Officer: Pat Kelton
Business Administrator: 330-382-7420

Security Contacts at Salem
P: 330-337-4111 ● ○ ★
Security Officer: Terry O’Donnell
Business Administrator: 330-337-4206

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### Response Guide for Columbiana County Campuses

#### East Liverpool and Salem Campuses

<table>
<thead>
<tr>
<th>Situations You Can Address and Make Referrals</th>
<th>Situations Requiring Assistance</th>
<th>Urgent Situations Requiring Immediate Assistance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Minimal risk to self or others</strong></td>
<td><strong>Possible risk to self or others</strong></td>
<td><strong>Imminent risk to self or others</strong></td>
</tr>
<tr>
<td>Types of signs and symptoms:</td>
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</tr>
<tr>
<td>• Individual does not express or indicate issues of risk to self or others.</td>
<td>• Individual may be at risk to self or others.</td>
<td>• Situation presents an immediate threat of harm to self or others (e.g., individual has a weapon, verbal threats are being made).</td>
</tr>
<tr>
<td>• Only a few indicators of distress are evident (e.g., difficulty focusing, troubles with sleep).</td>
<td>• Several indicators of distress are evident (e.g., difficulty focusing, decreased appetite, poor class attendance, can't sleep).</td>
<td>• Individual discloses intent to harm others or take own life.</td>
</tr>
<tr>
<td>• Disrespectful or inappropriate language.</td>
<td>• Expressions of hopelessness.</td>
<td>• Multiple indicators of distress are evident (e.g., difficulty focusing, decreased appetite or weight loss, poor class attendance, can't sleep or appears exhausted).</td>
</tr>
<tr>
<td>• Visible distress, academic difficulties, sleep or eating problems, emotional outbursts, social withdrawal.</td>
<td>• Emotional reaction out of proportion to situation.</td>
<td>• Issue is impacting multiple areas of an individual's life (e.g., family, academic, social, personal).</td>
</tr>
<tr>
<td>• Issue is typically impacting only one area of the individual's life (e.g., family, academic or social).</td>
<td>• Issue is impacting more than one area of an individual's life (e.g., family, academic, social, personal).</td>
<td></td>
</tr>
<tr>
<td><strong>Examples:</strong></td>
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</tr>
<tr>
<td>• Individual reports being depressed or anxious and denies suicidal or homicidal thoughts.</td>
<td>• Individual exhibits behavior that seems disorganized or paranoid. Individual may not be in touch with reality.</td>
<td>• Individual attempts or threatens to cause physical harm to others.</td>
</tr>
<tr>
<td>• Individual sends an email with profanity demanding immediate response.</td>
<td>• Individual reports a history of self-injurious behavior (e.g., cutting or burning self) and reports the urge to engage in this behavior again.</td>
<td>• Individual states that if a situation is not resolved appropriately “you will pay for it.”</td>
</tr>
<tr>
<td>• Individual appears to have distorted body image and frequently references a desire to lose weight.</td>
<td>• Student has not followed an employee’s repeated requests to stop the disruptive behavior and is ignoring the employee’s request that the student leave the office.</td>
<td>• Individual threatens immediate danger to self (e.g., threatens to shoot self, take pills, jump off a building).</td>
</tr>
<tr>
<td>• Student will not put away a laptop when requested by an instructor:</td>
<td>• Individual experiencing a sudden and distressing event (e.g., death of loved one, break up, divorce) and seems emotionally inconsolable.</td>
<td>• Student in the classroom is yelling, does not respond to the instructor’s attempts to de-escalate the situation, and begins to throw a chair.</td>
</tr>
<tr>
<td>• Student raises voice at the office receptionist and demands assistance.</td>
<td></td>
<td>• Individual is unconscious, unresponsive or tells you that pills were ingested.</td>
</tr>
<tr>
<td>• Individual is stressed about upcoming exam and discloses history of test anxiety.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>What you can do:</strong></td>
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</tr>
<tr>
<td>Offer information and resources</td>
<td>Consult with a resource about your concerns</td>
<td>Contact an emergency resource</td>
</tr>
<tr>
<td>• Share your concern. Offer campus and/or community resources. Consult this resource guide or Step Up Speak Out folder for specific resources.</td>
<td>• Review Step Up Speak Out folder.</td>
<td><strong>STEP</strong></td>
</tr>
<tr>
<td>• Consider following up with the individual to express concern and see if help is needed getting connected to campus resources.</td>
<td>• Complete a Care Team Report.</td>
<td>1 Dial 911 when the individual poses an immediate danger to self or others.</td>
</tr>
<tr>
<td>• Consult with supervisor; for student conduct, see assistant dean.</td>
<td>• For guidance or support, contact campus assistant dean: East Liverpool 330-337-7417 Salem 330-337-4203</td>
<td>2 If possible, contact Reception Desk: East Liverpool 330-385-3805 Salem 330-332-0361</td>
</tr>
<tr>
<td>• Consult with the mental health counselor and/or refer individual to Counseling and Wellness Services.</td>
<td>• For ‘potential’ disruption after business hours, contact reception desk for security officer on duty: East Liverpool 330-385-3805 Salem 330-332-0361</td>
<td>3 Complete documentation; file an incident or Care Team Report.</td>
</tr>
<tr>
<td></td>
<td>• When available, consult with Counseling and Wellness Services. E: <a href="mailto:counselingcolumbianaco@kent.edu">counselingcolumbianaco@kent.edu</a></td>
<td><strong>NOTE:</strong> If possible, stay with person(s) until campus security or emergency services arrives.</td>
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P: 330-337-4287 (leave voice message)

E: counselingcolumbianaco@kent.edu

W: www.kent.edu/columbiana/counseling-and-wellness-services

P: 330-337-4287 (leave voice message)

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To report an incident, contact the campus receptionist or security officer.

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For guidance or support, contact the campus assistant dean:

- East Liverpool: 330-337-7417
- Salem: 330-337-4203

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If possible, contact the campus receptionist or security officer:

- East Liverpool: 330-385-3805
- Salem: 330-332-0361

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Complete documentation; file an incident or Care Team Report.

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**NOTE:** If possible, stay with person(s) until campus security or emergency services arrives.

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**STEP**

1. Dial 911 when the individual poses an immediate danger to self or others.
2. If possible, contact the Reception Desk: East Liverpool 330-385-3805 Salem 330-332-0361
3. Complete documentation; file an incident or Care Team Report.

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If possible, stay with person(s) until campus security or emergency services arrives.