FAQ
Saudi Arabian Cultural Mission - Academic Financial Guarantee (AFG)

Q: What if my tuition and fees are being funded by Saudi Arabian Cultural Mission (SACM)?
A: You must provide a valid AFG from the SACM to the Bursar’s office prior to the due date. The AFG covers the cost of tuition, special course/program fees, and the international student activity fee.

Q: What items are not covered by the AFG?
A: Such items as parking fines and permits, housing and/or meal plans, and the legal service fee are examples of items that are not covered by your AFG. In addition, any dropped class that results in a tuition charge, or on-line/web based classes are not covered by the AFG, (unless approved by an SACM advisor).

Q: What happens if my AFG is not received by the Bursar’s Office prior to a due date?
A: A delay in submitting your AFG may result in a late fee and/or your schedule will be subject to cancellation. You can log onto the Bursar’s homepage for additional information regarding term due dates and late fees at www.kent.edu/bursar.

Q: How do I pay for items not covered by my AFG?
A: You can pay online at https://payonline.kent.edu using a credit card, checking, or savings account. Non-credit card payments can be made at the Bursar’s Office. Check payments should be made payable to Kent State University. Payments by mail should be sent to Kent State University, Bursar’s Office, P.O. Box 5190, Kent, Ohio 44242. Please contact the Bursar’s Office, using the contact information provided at the bottom of this page, if you are making payment with a wire transfer.

Q: Who do I contact if I have further questions?
A: Please refer to the contact information provided at the bottom of this page.
Q: How do I access my student account through FlashLine?

A: Step-by-step student account access instructions are provided below. For problems logging on to FlashLine, contact the Help Desk at (330) 672-4357.

**VIEW E-BILL**

Please note that e-bills do not get updated if charges/payments are applied to the account after it has been e-mailed. Not all registration activity will result in an e-bill being generated therefore please refer to “To View Your Up-To-Date Account Balance” below for instructions how to view your account balance.

- Go to [https://payonline.kent.edu](https://payonline.kent.edu).
- Students, use your FlashLine User ID and password, then “click here.”
- Authorized Users should scroll down to that section, then “click here.”
- Click on “view bill” on the blue menu bar at the top of the screen.
- Scroll down to the appropriate invoice or statement that you wish to view. Click on “view.”

**VIEW/PRINT A STUDENT ACCOUNT STATEMENT**

- Login to your FlashLine account
- Select “Student Tools”
- Go to “My Account”
- Click on “Bursar’s Account” link. The statement can be found by selecting either “Account Detail for Term” or “Student Account Summary for Term.”
- Once you have selected a student account option, choose “Click here to Print a statement of your account.”

**VIEW/PRINT A STUDENT COURSE SCHEDULE**

- Login to your FlashLine account
- Select “Student Tools”
- Go to “Registration Tools”
- Click on “Print Student Schedule” link.
- Click on link for desired term.

**VIEW UP-TO-DATE ACCOUNT BALANCE**

- Student should log on to FlashLine and click on the tab “Student Tools.”
- Go to “My Account” box on top, right hand side.
- Click on “Bursar’s Account” link.
- Click on link for desired term.