Academic Hearing Panel Process

– Convener explains their role as convener and the process for an Academic Hearing Panel (AHP/hearing)

– Introductions

– Witness(es) and Character Reference(s) are escorted out of the hearing room

– Convener asks accused student(s) “getting to know you” questions

– AHP hearing officers ask the Instructor(s) to explain why he/she charged the student(s) with cheating/plagiarism and may provide evidence, including witness(es)

– Accused student(s) may ask questions of the Instructor(s) witness(es)

– AHP hearing officers ask accused student(s) to explain their side to the situation and may provide additional evidence, including witness(es)

– The Instructor may ask questions of the accused student(s) witness(es)

– Instructor(s) provides his/her sanctioning rationale

– Student provides his/her opinion(s) & recommendations regarding sanctioning

– Convener allows student(s) & Instructor(s) to question each other on information relevant to the hearing

– Convener escorts character reference(s) into the hearing room to give information

– Convener will close the hearing for private deliberation and decision(s)
Accused student(s) and the Instructor(s) will be notified of hearing panel decision within one week from hearing.

AHP hearing officers may ask questions of any person in the hearing at any time relevant to the hearing.

Convener may speak during the hearing at any time to address decorum and/or due process.

Recess(es) may be allowed review materials and/or statements provided prior to or during a hearing.

Witness(s)/and character references(s) are only permitted in the hearing for introductions and when the convener escorts them back to the hearing to speak specifically regarding their role in hearing.