HOW TO USE YOUR ACCESS CODE

You have obtained 50 uses of access code HE-523662 for the Kent State University- Geauga. Your access code will be good until September, 2013. Please share the following instructions with your students on how to use the access code and how to enroll in value-added courses.

How to create an Account
To access the value-added courses, students will need to create an account on the Ohio Student Progress Portal.

- Go to www.BattelleforKid.org/Ohio
- Click on the “My Portal” tab, located on the top navigation bar.
- Under Login Instructions, click “Create a New Account”
- Step 1/3: You will be prompted to enter your school email address and access code

![Create New Account](image1)

- Step 2/3: You will be prompted to enter District (University name), School (Professor’s Name), First/Middle/Last Name, Birthdate, and Password

![Create New Account](image2)

- Step 3/3: Check your information and click “Create” to activate account.

![Create New Account](image3)

If you teach graduate level courses, make sure you confirm your students do not already have an account. Student access to complete value-added online learning paths expire after two years. Additional access codes can be requested from November 1, 2012-January 15, 2013.

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How to enroll in value-added courses
Students should enroll in the assigned value-added learning path.

2. Log in and click on the "My Learn" link.
3. Then, select the course and/or learning path you wish to begin.

Questions? Contact Starla Edwards at sedwards@BattelleforKids.org.