Clinical Mental Health Counseling Master’s Degree Program
(M.Ed.)
60 Semester Hours Required
Prospectus / Plan of Study

Student Name: ___________________________  Banner ID #: ___________________________  Telephone: ___________________________
Address: ____________________________  Advisor: ________________________________

General Notes (Please Read):

- All courses comply with CACREP standards.
- It is the student’s responsibility to make a copy of this prospectus for themselves and their advisor, and submit the original copy to Graduate Student Services in 418 White Hall.
- The tentative course schedule is truly tentative. It is not guaranteed that courses will be offered during the semester, day, and time listed. Furthermore, courses are enrollment dependent.
- It is expected that you consult your Kent.edu e-mail to stay abreast of important program and university announcements. Also, refer to the CES program website located at http://www.kent.edu/ehhs/ldes/ces for downloadable documents and program updates.
- A registration block will be put on a student’s account if the Plan of Study has not been submitted to the Office of Graduate Student Services by the end of the second enrolled semester (including summer).

Scheduling / Advising Notes:

- **NOTE 1:** It is advisable to take the following courses as soon as possible: Orientation to Clinical Mental Health Counseling; Counseling Theories; Counseling Skills and Techniques; Group Work: Theory and Techniques; Career Counseling; Introduction to Assessment in Counseling; and Diagnosis in Counseling.
- **NOTE 2:** CES 67663—Orientation to Clinical Mental Health Counseling consists of a comprehensive orientation to the program and profession. Students’ initial orientation to the program occurred during the admissions interview and when receiving the admissions packet upon acceptance to the program. Students should take CES 67663—Orientation to Clinical Mental Health Counseling in the first semester possible following acceptance.
- **NOTE 3:** A minimum of 9 semester hours of advisor approved electives need to be completed. According to the Ohio Counselor, Social Worker and Marriage and Family Therapist Board, electives reflect courses addressing Methods of Intervention and Prevention of Mental and Emotional Disorders.
- **NOTE 4:** CES 65511—Research in Counseling is offered Fall and Spring 100% online while Summer intersession is offered hybrid.
- **NOTE 5:** You must register yourself into practicum as early as possible! If you do not get into a section, add your name to the electronic waitlist in Flashline. It is not guaranteed that individuals on the waitlist will get into their preferred section. During the Fall and Spring semesters, there are multiple sections of practica. Please consult your Flashline account for specific times and days. Also, there is only one section of Practicum I and Practicum II offered in the summer.
- **NOTE 6:** The total number of clinical hours accrued during CES 67492—Practicum I Clinical Mental Health Counseling and CES 67592—Practicum II Clinical Mental Health Counseling must total a minimum of 100 total hours, including a minimum of 40 hours of direct service to clients.
- **NOTE 7:** "The Clinical Mental Health Counseling Pre-Practicum Examination” must be passed before being granted permission to begin CES 67492—Practicum I Clinical Mental Health Counseling. After students register for CES 67492, they will take this examination. If students pass the examination, they can begin CES 67492. However, if they do not pass (fail) this examination, they will be web dropped (e.g., dropped) from CES 67492 and remediation will occur. Please consult the CES Master’s Programs Brochure and Handbook for details regarding this policy.
- **NOTE 8:** CES 67792—Internship I Clinical Mental Health Counseling combined with CES 67892—Internship II Clinical Mental Health Counseling (600 clock hours including a minimum of 240 hours of direct service to clients), on advisement, taken at the end of one’s program with no more than 6 credit hours of course work remaining. Courses listed on this prospectus as being a “Prerequisite to Internship” must be completed prior to starting CES 67792. All required coursework must be completed prior to starting CES 67892 (i.e., only elective courses could be taken concurrently with CES 67892).
- **NOTE 9:** When planning internship, it is important to consider the amount of time it takes to obtain the needed minimum number of clock hours (e.g., 600 hours over two semesters) and the amount of weeks available to complete internship. For example:
  - If Internship I is in the Summer and Internship II is in the Fall, there are approximately 26 weeks available to complete internship. Also note, the internship course in the summer will last 10 weeks extending one week prior and one week beyond the Summer II term.
  - If Internship I is in the Fall and Internship II is in the Spring, there are approximately 36 weeks available to complete internship.
  - If Internship I is in the Spring and Internship II is in the Summer, there are approximately 31 weeks available to complete internship.
- **NOTE 10:** "The Clinical Mental Health Counseling Comprehensive Examination” must be passed before graduation and will be taken upon completion of CES 67792—Internship I Clinical Mental Health Counseling. If students pass the examination they will graduate if/when other requirements are met. However, if they do not pass (fail) this examination, remediation will occur and the anticipated graduation date may be affected. Please consult the CES Master’s Programs Brochure and Handbook for details regarding this policy.
- **NOTE 11:** CES 68126—Introduction to Assessment in Counseling is offered online with a MANDATORY on-campus orientation the first week of the course.

Consult the Graduate Schools Catalog and a CES advisor regarding prerequisites. By EHHS Policy all coursework counted toward a degree must be completed within 6 years of first enrollment in course(s) used to complete the Prospectus/Plan of Study. The signing of this Prospectus also indicates that the student has thoroughly read the CES Master’s Program Brochure and Student Handbook.

_________________________________________  ________________________________________  __________/________/________
Student Signature  Advisor Signature  Date

Revised February 2017
Clinical Mental Health Counseling Prospectus / Plan of Study

<table>
<thead>
<tr>
<th>Date Taken</th>
<th>Course # / Title</th>
<th>Sem. Hours</th>
<th>Prerequisite to Practicum</th>
<th>to Internship</th>
<th>Other</th>
<th>See Note</th>
<th>Licensure Board</th>
<th>Tentative Schedule</th>
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<td>✓</td>
<td>✓</td>
<td>1, 2</td>
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<td>✓</td>
<td>1, 11</td>
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<td><em>EPSY 65523 Life Span Development</em></td>
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<td>✓</td>
<td>✓</td>
<td>Human Growth &amp; Development</td>
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<td>5, 6, 7 Supervised Practicum</td>
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<td>CES 67664 Theories &amp; Practices in Addictions Counseling</td>
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<td>CES 68529 Couples Therapy: Theory &amp; Techniques</td>
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<td>Methods of Intervention &amp; Prevention of Mental &amp; Emotional Disorders</td>
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**IMPORTANT INFORMATION REGARDING GRADES:** In the Clinical Mental Health Counseling program, students must earn grades of a B Minus or better in all coursework. The Ohio Counselor, Social Worker, and Marriage & Family Therapist Board, will not accept grades lower than a B Minus. Therefore, if students earn a “C+” or lower in a course, they would have to repeat this course. It is also important to note that pass/fail (or “S” / “U”) courses follow the policy that a grade of “S” or “Pass” is comparable to a “B Minus” or better. Please consult individual course syllabi for further grading policies.

**IMPORTANT INFORMATION REGARDING DIVERSITY:** The Counselor Education and Supervision program at Kent State University has diversity as a core value and diversity is integrated throughout the curriculum. As a student in the program, you will be expected to work with and affirm fellow students and clients who may be sexual minorities, who are of different races, ethnicities and religions, and who come from varying socio-economic statuses. The experience will challenge you, and you will need to be open to new ways of encountering people. The program faculty, staff and supervisors will be there for support in this journey. By signing this prospectus you are embracing this approach to diversity as the core of your professional identity.

* When registering for ESPY, the subject is listed in the Educational Psychology program.
## Tentative Clinical Mental Health Counseling Plan of Study Worksheet

**Student Name:** _____________________________________________

### Fall 20_____
- ____________________________________(____)
- ____________________________________(____)
- ____________________________________(____)
- ____________________________________(____)
- ____________________________________(____)

### Spring 20_____  
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### Summer 20____
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- ____________________________________(____)
- ____________________________________(____)
- ____________________________________(____)

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**Tentative date for Pre-Practicum Exam:**
Semester: ________  Year: ________

**Tentative date for Comprehensive Exam:**
Semester: ________  Year: ________

**Tentative date for Graduation:**
Semester: ________  Year: ________