

# COLLEGE OF BUSINESS ADMINISTRATION

## COMPUTER REQUIREMENT

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All College of Business Administration students are required to have access to a laptop computer to complete assignments and/or for in-class activities and testing.

You should have access to either a **Windows or Apple** laptop that meets or exceeds these standards:

- **Windows Users:**

Laptop running Windows 7 or higher.

- **Apple Users:**

Laptop running Mac OS X 10.7 or higher.

### **Minimum Laptop Requirements:**

- Intel Core i5 processor
- 8 GB Ram recommended; 4 GB is acceptable, if upgradable
- Internal 500 GB Serial ATA Drive @ 5400 rpm (7200 Recommended)
- Web cam with 640x480 video pixel resolution.
- Headphones or built-in speakers.
- Microphone connected to the laptop or built-in.
- Web browser with Adobe Flash Player installed.

### **Internet Connectivity:**

- Built-in wireless card; Ethernet recommended - Mac users can purchase Ethernet adapters if desired.

### **Software:**

- Microsoft Office 2016 or newer, Mac version is also acceptable.
- Students can receive Microsoft Office for FREE via the Microsoft Student Advantage Program. For more information and to download Office before you start classes this fall, visit [support.kent.edu/office](http://support.kent.edu/office).
- As you progress, you may be expected to purchase software relevant to your major.
- For software questions including campus licensed software and discounted software, visit [support.kent.edu/software](http://support.kent.edu/software) and click on "software downloads."

### Strongly Recommended:

- Most new laptops come with a manufacturer's warranty, but it is strongly recommended that you purchase a 3-year extended warranty to supplement and extend the manufacturer's warranty.
- Backing up files is strongly recommended. It will ensure that your work is not lost if your laptop malfunctions or is lost or stolen.
- Google Drive with your Kent State account gives you free storage:
  1. Login with Kent ID at
  2. [drive.google.com](https://drive.google.com)
- Free backup is available at [dropbox.com](https://dropbox.com), [copy.com](https://copy.com) or [box.net](https://box.net). Each service differs in the amount of free space.

### Direct Links for Possible Discounts:

- **Apple:** [http://store.apple.com/us\\_edu\\_47356](http://store.apple.com/us_edu_47356).
- **Dell:** <http://dell.com/kent>
- **Kent State University Bookstore:** [kent.bncollege.com](http://kent.bncollege.com)

### Financial Aid:

- May be available; to qualify visit <http://www.kent.edu/financialaid/forms> and select the "Cost of Attendance Increase Form for 2017-2018" once available.
- Laptop Lending Program is available through Student Support Services (SSS) TRiO, a federally funded program providing free services to low income, first generation students. For qualifications, contact the Academic Success Center at 330-672-3190.

### On-Campus Support:

TechHelp Service and Repair Center is an on-site technology service center, on-campus locations include the second floor of the College of Business Administration and the Tri-Towers Rotunda. TechHelp Service and Repair Center will help you quickly and economically resolve your computer and mobile device problems. Their services include:

- Network, Wireless and Login Support
- Virus and Spyware Removal
- Hardware Install & Repair
- Software Optimization and Operating
- System Troubleshooting
- Mobile Device and iPad Repair
- Apple & Dell Computer Warranty Service

[techhelp.kent.edu](http://techhelp.kent.edu) | 330-672-TECH (8324)

