Tuscarawas Campus Faculty Council Meeting Minutes
November 18, 2015

**Faculty Present:** Akpan, Baker, Bears, Berlin, Bihn-Coss, Engohang-Ndong, Feng, Galati, Gerbig, Graff, Green, Hediger, Hoffman, Keiller, Koptur, Li, McEnroe-Petitte, Minnick, Osikiewicz B., Patterson, Willey, Misko

**Administrators Present:** Bielski, Gritzan, Conrad, Haldar

I Call to Order

Minnick called the meeting to order at 4:00 pm.

II Approval of October 14, 2015 minutes

Unanimous approval of the October 14 minutes (Wiley/McEnroe-Petitte)

III Treasurer’s Report

The balance of the flower fund as of October 09, 2015 (last faculty council meeting) was $867.42. Since then we’ve had deposits into the account to the tune of $110 but no withdrawals. This leaves the balance at $977.42.

Donations of $20 are still being accepted by Akpan. You can pay by cash or check. Please make checks payable to “Tuscarawas Campus University Foundation”.

IV Chairperson’s Report

See the Addendum.

A. Special FC Meetings on Representative FC: Scheduled for Monday, Nov 23, 2015 and Tuesday, Nov 24, 2015 at 3.45 PM in BCRA.

B. Questions/concerns were raised about some of the proposed new hires (including TT position in Chemistry) which have been put on hold. Only the TT positions in English is approved for now. Justifications are required for other positions.

V Faculty Senate Report

Minnick’s report is attached as an addendum to these minutes.

VI Committee Reports:

Standing Committee Reports:
A. **Academic Affairs** – See addendum.

B. **Faculty Affairs** – See addendum.

C. **Electronic Communications** – Li reported that Network Services held a first LearnIT training workshop session on Thursday, Nov. 12. The workshop focused on Blackboard Learn functionalities. The ECC encourages faculty who are teaching online courses now or contemplating doing so in the near future to take advantage of such training. Those who have any questions or further information please contact Jason Ruesegger.

   Also, Faculty wishing to have online profile to contact Patacca.

D. **Library** – The library committee in their last meeting voted to change its name to Academic learning committee. Faculty were also reminded about the core textbook collection event by the library.

E. **Student Affairs** – Galati reminded about the student research colloquium scheduled for Spring 2016.

**Ad Hoc Committees**

A. **Guest Lecture Committee** – no report

B. **Diversity Committee**: no report.

C. **Community Engagement (now incorporates service learning)** – no report

**VII Unfinished Business** - no unfinished business.

**VIII New Business**

A. Chayanis Aungunggool: Request for Unpaid Leave

   A motion by Dean Bielski seeking FC support to approve unpaid leave for Chayanis Aungunggool was unanimously approved with a vote of 21 yes, 0 no and 0 abstentions.
B. Dr. Ryan Hediger: Transfer Tenure to the English Department at the Kent Campus

Minnick presented a motion requesting FC’s support to enable Dr. Ryan Hediger to transfer tenure to the English Department at the Kent Campus. The motion was unanimously approved by the tenured/tenured-track FC members.

C. Universal Bathroom

A motion by Bihn-Coss/Galati requesting a vote of support for the Dean to move forward with the plan to build Universal Bathrooms in both Founder’s Hall and the Science and Advanced Technology Center was unanimously approved.

IX Administrator Reports

A. Dean’s Report

1. Dean Bielski thanked everyone for participating in the annual giving campaign. All of the proceeds go to help students at the Tuscarawas campus. He also noted that the corporate campaign was off to a good start.

2. Dean Bielski also addressed where things were in the hiring process. He noted that two faculty positions were approved, a TT in English and an NTT in nursing. Two other positions (TT in agribusiness and chemistry) required further justification. Justification was sent including financial, workload and enrollment rationales. The positions were not denied, but were also not approved. Dean Bielski will learn the status soon. He noted that the Director of Engineering Technology search failed, due to salary discrepancies. He also noted that he had a verbal accept from the new general manager of the Performing Arts Center and was working through HR to get the paperwork through.

3. Dean Bielski also updated the faculty on several capital projects.

D. Assistant Dean’s Report - no reports.

E. Other Administrator Reports – no reports

X Announcements:

- President’s State of the University address on Thursday, Nov 19, 2015, 3 PM, Founder’s Hall Auditorium
- Provost visiting Tuscarawas campus on October 15, 2015; Venue: ST 113.
XI Addendum:

i. Chairperson’s Report
ii. Faculty Senate Report/Summary
iii. Standing Committees reports
   a. Academic Affairs
   b. Faculty Affairs

XII Adjournment: The meeting was adjourned at 4:55 pm (Osikiewicz B/Li)

Respectfully submitted,

Justice Akpan

Tuscarawas FC Secretary/Treasurer
Summary of RCFAC issues for the 18 November 2015 Faculty Council Meeting:

Faculty Chair’s Report

At the November 13, 2015 meeting, RCFAC:

- decided on a slate of candidates from each campus for selection to the Provost’s Regional Campus Tenure and Promotion Advisory Boards.

- discussed the status of TT hiring on each regional campus. Only two campuses stated they had final permission to conduct searches: Geauga (BMRT) [Not yet advertised] and Tuscarawas (English) [Advertised]. On almost all of the other campuses searches had been requested, but were in limbo at the moment.

- discussed the consequences of the Provost’s undisclosed plan to combine regional campus Deans. The discussion was based on information from an inside source who requested anonymity.

- discussed whether or not the Geauga Dean search should proceed and what the Provost’s plans are if the search fails. It was stated by Chair Landingham (Geauga) that she heard that if the search was to actually take place, the Provost intended to ensure each candidate knew the position would only be for two years. Chair Landingham also stated that the Geauga Campus T/TT Faculty voted to not allow the Provost to appoint an interim Dean for another two years.

- discussed the formation of a Regional Campus Writing Accountability Group. This support group would allow faculty to get and give feedback and advice on their writing projects in order to keep them on track for publication. Chair Smiley (Salem) who came up with the idea will coordinate with the other campus chairs to get this group setup.
Summary of Senate issues for the 18 November 2015 Faculty Council Meeting:

Faculty Senate Report

At the November 9, 2015 meeting, Faculty Senate:

- heard Provost Diacon talk about the status of the annual Ohio Board of Regents mandate for all public 4-year universities in Ohio to review all courses and programs for enrollment and performance by January 1, 2016. Diacon stated that low enrollment courses/programs (nominally defined as < 10 students, depending upon type of course/program) and poor performing courses/programs (defined as those with “significant” DFW rates) had already been determined. Plans to fix, eliminate, or combine these courses/programs were in place, and in the case of DFW rates in high enrollment courses (defined as > 100 students), were already producing dramatic reductions in that rate. He also stated that procedures for better course coordination between regional campuses for online offerings will be in place starting in the Summer 2016 Semester. This plan was conceived by regional campus Assistant Deans so that low enrollment online courses could be combined for efficiency and effectiveness. It would also allow more of these courses to be taught by full-time faculty, leading to increased student success.

- heard Faculty Senate Chair Williams call for President Warren to commit to an increase of TT Faculty hiring to bring the percentages to 70% TT and 30% NTT in six years. Chair Williams stated that this would put Kent State at the forefront of research institutions in Ohio, which is one of the President’s stated goals.

- heard Chair Williams call for the President to reward faculty for their efforts in regards to student success and enrollment by firmly engaging in the collective bargaining process. Chair Williams stated that if we as a faculty are doing a great job, as the President and Provost so often state, then we should be “given our due” and not nickel-and-dimed to death over salary and benefits.

- heard a report by co-Chairs of the Climate Study Committee (Dr. Kathy Wilson, Professor of Economics and Senator, Kent, and interim VP for Student Affairs Ms. Shay Little) on the upcoming online survey launch on March 8, 2016. The co-Chairs stated that the survey is very in-depth and will be given to all faculty, staff, administrators, and students. The survey was designed by their committee of faculty and administrators, and they have retained the services of an external firm for data analysis who has done these surveys for several others universities of various sizes. The co-Chairs are hoping for significant participation and will be advertising the survey heavily in the next few months.

Note: A significant amount of Senate discussion has been left out of this report due to time constraints. Anyone wishing to read the entire Senate Meeting minutes can contact Dr. Stephen Minnick (sminnick@kent.edu) and have a copy sent to them via email or hardcopy.
Academic Affairs Committee

Minutes

Meeting of the 10/21/15 from 10:30 am until 11:45 am

**Four-year academic course offering plan**
We had a discussion on the four-year academic plan and took the following resolutions
1 – print all the road maps for all programs entirely offered in on our campus
2 – get in contact with all program directors
3 – get all pending proposals for road map change

Meeting of the 11/04/15 from 10:30 am until 11:45 am

**Educational Technology**
Jason presented a tentative schedule for the “Lunch Time Series” renamed ‘Learn iT”. The tentative schedule included a Blackboard Series – Crash Course session for 11/12/2015. The committee requested that the IT Department takes into account availability of students and faculty when scheduling event to ensure that the targeted population can indeed attend the event. The committee also considered the possibility to hold an information/training session for new students as needed and at least one scheduled at the beginning of the semester.

**AQIP**
The committee held a discussion about the course “Destination Kent”. The committee expressed the need to revisit that course for its content and the instructor teaching it. Destination Kent has been identified by the committee as a key course to help students improve their college experience at our campus. Therefore, Dr. Jean Engohang-Ndong will have to meet with the Associate Dean to move that topic forward.
Community Engagement Committee

MINUTES

November 2, 2015

12:30 to 13:15 ST 218

Members Present: Dr. Mariann Harding (recorder), Elaine Mott, Lisa Brindley, Denise McEnroe Petite

Business

Meeting Time

I. MH shared her discussions with the Kent campus regarding placing service hours on transcripts.

II. MH shared that a Kent campus representative would be on campus Monday November 9th to discuss service related travel. LB shared regarding the upcoming trip by the education club and a few informational items about travel with students, in general.

III. MH reported that the one-time service form is completed and posted. A few one-time service projects are beginning. EM is working with a group of students participating in an active shooter drill for Affinity Medical Center.

IV. The remainder of the discussion focused on defining engaged teaching. Those present agreed that a better term for what we were describing was “community engaged teaching” as opposed to “engaged teaching” and agreed to put forth changing the terminology. This specifically changes the focus to better reflect a relationship with community as opposed to the integration of active teaching pedagogies.

V. Adjournment

a. Next meeting will be selected using conference planning software

b. On agenda for next meeting:

   i. Definition for community engaged teaching
   
   ii. Begin discussion definition of student engagement
   
   iii. Computer tracking system
The Faculty Affairs Committee met on Tuesday, October 20, with seven committee members in attendance (Das, Graff, Green, Minnick, B. Osikiewicz, Roman, and Willey). The meeting began at 2:15 pm and the following items were discussed.

- Osikiewicz provided an update on several items discussed at the October 6th meeting.
  - Dean Bielski supports the creation of the Morale and Recreation Committee. The Dean will solicit volunteers for this committee and appoint committee members as needed to ensure the makeup of the committee. This completes Faculty Affairs Committee Charge 4.
  - Dean Bielski and Walt Gritzan will be delivering a budget presentation on Wednesday, October 28, at 4:00. This is scheduled during our normal Dialogue with the Dean. The Committee will wait to see if additional budget presentations are required before considering Faculty Affairs Committee Charge 3 completed.
  - Dean Bielski supports the supplemental travel support procedures developed by the Committee and believes that the Faculty Affairs Committee is the appropriate committee to review the applications for supplemental travel reimbursement.

- The Committee reviewed changes to the Special Assignment Language from Section II of the revised handbook. After some discussion, the following language was approved for inclusion into Section II of the revised handbook:

  Special Assignments – The following special assignments are awarded for a three-year term with a possible three-year renewal. However, a faculty member, or the Dean, may decide not to continue the appointment at the end of an academic year. Upon expiration of a first term and upon mutual agreement, the faculty member and the Dean can negotiate a second term. After two consecutive three-year terms, the Campus Dean’s office will announce the position and solicit applications from interested faculty. All special assignments must go through a competitive process before further re-appointment. Faculty members, including the current coordinator, interested in the position will submit an application letter detailing his/her strengths for the position. The Campus Dean in consultation with the Faculty Council will form a committee to review applications. After reviewing applications the committee will submit a recommendation to the Campus Dean. Other special assignments, as identified by the Campus Dean in consultation with the Faculty Council, may be awarded from one (1) to six (6) credit hours per year.

According to the revised handbook, this language applies to the Writing Center Coordinator, Community Engagement Coordinator, Honors Coordinator, Discipline Coordinators, and TT
and FTNTT Faculty Mentor positions. This language completes Faculty Affairs Committee Charge 2.

- The Committee then reviewed the Supplemental Travel Reimbursement Form. After some discussion and one suggested addition, the form was unanimously approved by the Committee. Osikiewicz stated that she would make the requested change and submit the form to the Dean for his approval.

- The Committee then discussed additional changes and/or corrections to Section III of the revised handbook. The Committee decided that Section III is ready to be distributed to the faculty and an Open Forum to discuss Section III will be scheduled for 3:45-5:00 on Wednesday, November 4.

The Committee adjourned at 3:22 pm.
The Faculty Affairs Committee met on Tuesday, November 4, with seven committee members in attendance (Das, Graff, Green, Minnick, B. Osikiewicz, Roman, and Willey). The meeting began at 2:15 pm and the following items were discussed.

- Osikiewicz provided an update on several items discussed at the October 20th meeting.
  - Dean Bielski approved the Supplemental Travel Reimbursement form. The form will be presented at the November Faculty Council meeting. This completed Faculty Affairs Committee Charge 5.
  - Ryan Hediger confirmed that the Library Committee would like to change their name to the Academic Learning Commons Committee. The name will be changed in the revised handbook.
  - Reminder that the Open Forum on Section III of the revised handbook is Wednesday, November 4, from 3:45-5:00 in ST126.

- The Committee then discussed additional changes and/or corrections to Section II of the revised handbook. Below is a list of some of the items discussed:
  - Possible change to the number of hours of workload equivalency available for Faculty governance positions.
  - Discussed that we hope that we will be able to gather a list of other workload equivalencies that faculty receive when we hold an open forum on Section II of the handbook.
  - Changed the title Service Learning Coordinator to Community Engagement Coordinator.
  - Discussed that in the event that we elect to have a representative faculty council then the Dean will consult the representative faculty council body instead of the Faculty Chair’s Cabinet about the terms “significant” and “reasonable” as outlined in the Discipline Coordinators description.
  - Replace D/DL with just DL throughout the handbook.
  - Relabel some entries to make the labeling more consistent throughout the handbook.

The Committee adjourned at 3:12 pm.
KENT STATE UNIVERSITY AT TUSCARAWAS
SUPPLEMENTAL TRAVEL REIMBURSEMENT
(NOTE: This form does not replace the travel pre-authorization form.)

The Faculty Affairs Committee and the Campus Dean will use the following guidelines to review a request for supplemental travel reimbursement.

1. There is a limit of an additional $1500 for travel reimbursement over a faculty member’s $800 professional development money. However, a faculty member can reapply to have any additional amount over the $1500 also reimbursed if there is any money left in the supplemental travel reimbursement account at the end of the academic year.

2. There is a hierarchy for the extra travel reimbursement based on the reason for the travel. Please attach the necessary documentation to support your application.
   a. 100% reimbursement for presentation at a conference;
   b. 80% reimbursement for a trip involving data collection or archival research; and
   c. 60% reimbursement for attendance at a conference.
   d. Other travel reimbursement will be considered and the percentage reimbursed will be based on the faculty member’s role during that travel.

3. Each faculty member will receive one travel reimbursement over their $800 professional development money before another faculty member can be reimbursed for a second travel reimbursement over his/her $800 professional development money. However, if there is money left in the supplemental travel reimbursement account at the end of the academic year, then a faculty member can submit a request for additional reimbursements. In evaluating additional travel requests, the same process will be followed. As a result, no faculty member will have a third supplemental travel request approved until all faculty requesting a second supplemental travel request have been approved, etc.

4. Although the Faculty Affairs Committee will review supplemental travel reimbursement applications and make recommendations, the Campus Dean makes the final decision to approve or reject a reimbursement application.

Printed Name: __________________________________________________________________________
Signature: ______________________________________________________________________________
Date:__________________________________________________
KENT STATE UNIVERSITY AT TUSCARAWAS
SUPPLEMENTAL TRAVEL REIMBURSEMENT
(NOTE: This form does not replace the travel pre-authorization form.)

SECTION 1 – To be completed by faculty member.

Name:___________________________________             Date of request:___________________________

Destination:________________________________________________

☐ First Supplemental Reimbursement Submission  ☐ Second Supplemental Reimbursement Submission

Purpose:  ○ Presenter at Professional Conference – Name of organization:____________________

          ○ Research, data collection, archival research

          ○ Attendee at Professional conference – Name of organization:____________________

          ○ Other – Specify purpose and role:______________________________________________

Proposed Absence

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SECTION 2 -- To be completed by faculty member for reimbursement over the provided professional development money.

Estimate cost:

Transportation (Mode of travel:________________________) $________________________

Lodging $________________________

Meals $________________________

Registration Fee $________________________

Other – Specify:________________________ $________________________

Total Estimated Cost $________________________

SECTION 3 – To be completed by the Business Office.

Total Estimated Cost (from Section 2) $________________________

Amount remaining from professional development $________________________

Amount requested from supplemental travel fund (limit $1500) $________________________

SECTION 4 – Authorization by Campus Dean:______________________________________________

☐ Full reimbursement in the amount of $________________________

☐ Partial reimbursement in the amount of $________________________

☐ No reimbursement at this time but resubmit at the end of the academic year for possible additional funds.

☐ No reimbursement.
Minutes, Library Committee Meeting  
Wednesday, October 21, 2015

Location: Library  
Call to Order: 3 pm by Ryan Hediger  
In attendance: John Baker, Cherie Bronkar (Ex-Officio), Ryan Hediger (Chair), Susan Hoffman, Sandra Pech, Karen Powers  
Adjourned: 3:45 pm

Topics Addressed:

1. Our first agenda item: we discussed changing this committee’s name from “Library Committee” to the “Academic Learning Commons Committee.” This discussion was prompted by revisions to the campus handbook, and of course more generally by the recent renaming of the library. We discussed the value of rebranding this space, which is less and less a repository for books than it is, well, a learning commons. There are strong arguments in favor of making that rebranding consistent across campus undertakings. However, there are a number of activities that happen in this space that are not subject to this committee’s purview: the Writing Center and Student Services. We worried that renaming the committee could therefore muddy its focus. In the end, a number of committee members argued that the committee charge would clarify the job, and that the advantages of renaming outweigh the disadvantages. We ended the discussion with a vote, which was unanimous in favor of renaming the committee.

2. We then revisited discussion of the Brown Bag series briefly, with several committee members pointing out that the problems of poor attendance plaguing the Brown Bag have also afflicted other activities on this campus and on other campuses too. It is increasingly difficult to convince students and faculty alike to attend non-required events. We then discussed methods of addressing this problem, including efforts to encourage attendance among people already on campus on the day of the event.

3. Finally, we further discussed issues of textbooks and the bookstore.
Student Affairs Committee
Meeting October 27, 2015

Commenced at 3:40pm; adjourned at 4:50pm. Next meeting: November 17, 2015 @ 3:30 pm in Business Conference B
Members in attendance: Ashley Galati, Ginger Bihn-Coss, Tony Dallacheisa, Kathy Davis Patterson

A discussion of the charges for the committee commenced. The following is a summary of the conversation, broken down by charge. Please keep in mind that these are ideas we discussed, rather than a plan we are implementing.

1. Promoting student participation in travel, conferences, and research.
   - We discussed creating advertisements and/or marketing through the SGA
   - Adverts/marketing could describe what each funding opportunity is and provide examples from previous years
   - Market to honors students

2. The research colloquium.
   Is the present structure of the research colloquium best? Could it be improved? What changes need to be made to the call for proposals?
   - We discussed the possibility of restructuring the research colloquium (application and event) to add “creative activities”. This would be more inclusive of disciplines which do not conduct stereotypical research, yet engage in academic pursuits which are indicative of the discipline in question
   - Ensure that projects are student driven: the student needs to perform most/all of the functions related to the research; including, but not limited to: creating the proposal, engaging in the hands-on portion of the research/creative endeavor, as well as developing the written project, presentation, and poster. All of these activities should occur with oversight from the faculty mentor; however, they should be the student’s own work
   - Mentioned the possibility of creating formal projects around service learning activities for inclusion of a new population
   - Do we need to alter the timing of the colloquium and/or application
     - Two pronged approach: fall application deadline (of same AY; the current model); spring application deadline (for FOLLOWING AY). Students applying in the spring (for the following year) would be aware of a contingency re: faculty advisor, in the event that a faculty must take a leave of absence or moves/leaves the campus; also, funds would be released at the start of the AY in which the colloquium would be held. Example: in the spring of 2017, a student applies for the research colloquium for the following year (AY 17-18) and their application is approved. Funding for the project would be released/available to the student at the start of the Fall 2017 semester.
     - Addition of “poster session” to colloquium; this will benefit recipients of the travel and conference funds as they are asked to present their experiences, in addition to providing research colloquium participants with an additional presentation experience. We examined different models by which we can incorporate the poster session to the
colloquium. One model is to have poster presentations at the beginning or the end; the downfall is that attendance may be low. A second model is to “sandwich” the poster session between the first and second half of the colloquium presentations. This can be done in two ways: one in which the poster session is the intermission and food/drinks are held after both halves of the colloquium and the poster intermission, or a second option would be to have poster presentations during the intermission while food is available.

3. Examine ways to encourage greater participation.
   - We discussed the previous year’s ideas about incentivizing faculty participation. We specifically discussed two forms of incentives: monetary provisions and points toward faculty release time.
     - The monetary provisions are more concrete, we can set a standard and the guidelines by which this incentive is given fairly readily. Furthermore, this is an immediate incentive (money would be provided at the time of the mentorship).
     - Points toward release time would require a great deal more planning and coordination. First, how many points would a faculty member earn when engaged in a project? Would points expire after some period of time? Are you committed to taking on a student every year? Is that really incentivizing? If the points earned are relatively low, then it would take (potentially) many years to accrue enough for a course release. Additionally, this is a long-term incentive.

4. Diversity.
   - As part of our diversity charge, we currently have the opportunity to help students who are looking to study abroad (ECE) in the summer of 2016.
   - We discussed (previously) engaging with the Diversity Committee, Artist Lecture Series, and the PAC in efforts to expand diversity opportunities.

5. Use of the Maker’s Space.
   - One way in which we plan to encourage use of the Maker’s Space is through the addition of the posters at the research colloquium. Students will create and display academic posters of their projects. Additionally, we may ask students who receive Conference or Travel funding to also create and display posters during the research colloquium or for placement around campus.
   - We also discussed whether it would be appropriate to have projects which utilize the Maker’s Space as part of the research colloquium. For example, students in the library learned to use the 3D printer in order to create cell phone holders for microscopes, as well as work on the prosthetic leg for the hawk. There is a great deal of researching and ingenuity which goes into these efforts, and it seems this would fall under the purview of the research colloquium (with the addition of the paper/presentation and other requirements).

6. Possibility of creating a Tuscarawas Campus job placement/career info center (new).
   - We acknowledged that it would be nice to have a visible, easily accessible place for students to find this type of information; however, we were unsure of how to gain the resources necessary for following through.
Would we create a space and advertise so that students are aware of the information which is already available through the BCS?

- Would we have a stand-alone program in which we (the committee) are responsible for gathering, updating, and disseminating the information?
- How, exactly does this fit in as part of “student affairs”?

Items for further thought and discussion:

1. How does charge #6 (job placement/career information center for students; in coordination with BCS) fit into the purview of our committee? Do we have access to this information? What types of information would we present?
2. Changes to the research colloquium. What do you think of the above information? Do you think that other changes would benefit our students and academic community? Should we poll faculty regarding the “creative activity” to see if there is interest?
3. Incentives for faculty. Do we need to poll faculty regarding the different incentives?
MRC (Morale, Recreation Committee)
1st Meeting 11/16/15
Attending: Nicole Willey, Carla Barker, Beth Osikiewicz, Audrey Sumser, Rob Brindley, Jeremy Green, D. Gerbig

Agenda- Two Items:
1. Holiday Party Dec 15
2. Long term plans for Spring

Holiday Party:
• We have $500 allotted from Board for Party this year. We came in under this last year.
• Contact Dan about number of turkeys/hams
• Contact Aubrey/Beth about flyer and Sweater contest
• Door prizes for Party
• PAC set-up? Access for day before. 12 Tables this year, instead of 10 from last year
• “Walking Mike” to introduce retirees/special guest. Jeremy Green – “MC”
• Contact retirees and invite to Party

Long Term Planning:
Some informal ideas to discuss next meeting. Perhaps another doodle poll/interest Email?
Spring Activities for consideration:
• Cabaret series for employees
• Faculty/Staff night at the PAC- Block of seats
• Indians Game/ Cavs Game?
• Sponsor some “hot button” events to interact with the community
• We need a community focus
• Bowling for a Saturday morning/ League perhaps or just a one time event
• Walking trail discussed as a community focus
Title IX, Clery Act Meeting
October 8, 2015

Present: Ginger Bihn-Coss, Laurie Donley, Scott Keiller, Nicole Willey, Dave Graff, Katie S.

**Agenda/ Report**

1. **Overview of Stall Talk**
   - Enough copies for all stalls
   - Some stalls not updated
   - Making sure both men and women’s restrooms are updated each month
   - November issue: Laurie

2. **Business cards/ Emergency Contacts**
   - Do we still want these?
     - YES!
   - Phone app?

3. **Role/ Involvement of security Guard on Campus**
   - Next meeting: invite Security Guard to discuss

4. **Counselor on campus**
   - Would help with retention of students
   - Students coming to faculty- but faculty can’t make referrals on campus
   - Perhaps this person could have other retention duties as well

5. **Gender Neutral Bathrooms**
   - Need for a universal bathroom
     - Accommodating: persons in wheelchairs (wide door), transgender, also have a changing table
     - Need urinal, toilet, changing table, sink

6. **ALICE training**
   - Discussion of portrayal of sexual assault and how it was mentioned women should respond

7. **Bystander Training**
   ** coming to Tusc. Soon!?**
   Training students also!? 

8. **Any fall events regarding safety/ prevention?**
   - (bystander training)
   - SafeSpace 101
9. Other issues/topics?
   - SafeSpace 101
Title IX/ Clery Act Meeting
November 12, 2015

Meeting Minutes

Meeting time: 2:30 p.m., Faculty Lounge S/T

In attendance: Dave Graff, Nicole Willey, Laurie Donley, Katelyn Schrader, Ginger Bihn-Coss

1. Stall Talk
   - November/December’s up yet?
     o They are currently being posted... Seems some of women’s are not yet posted
     o There are no holders in S/T 2nd floor; S/T men and women’s faculty bathrooms
   - Should student organizations write/contribute to stall talk?
     o Yes. All editions will still go to the committee first for revisions/edits before being printed.
     o At December meeting- revisit list of subjects/topics

2. Compass and MOU with Kent Tuscarawas
   - Thoughts on agreement?
     o Committee favors
     o Edits to MOU
       ▪ change “Title IX coordinator” to “Title IX facilitator” throughout (there is only one Title IX coordinator- at Kent Main; Laurie Donley is our campus’ “title IX facilitator”
       ▪ Need to verify total enrollment for 2015 as well as year KSU Tusc was founded
       ▪ Need to submit separate letter for office space
         ▪ Services outlined in MOU and office space and other items= in separate letter
     o Should New Philadelphia police be involved in agreement?
       ▪ Discussion tabled until Monday when we meet with Molly and Nichole
     o GOAL: to have MOU in place by January
   - CARE team?
     o Is current CARE team meeting the needs of this campus?
     o Is CARE team meeting regularly to bring concerns about this campus forward?
   - Counselor on campus?
     o This committee strongly urges that we continue to promote the notion of a counselor on this campus
     o Various accounts of this need on campus
     o Nichole Dicaprio told Ginger that we may be the only regional campus without a counselor
       ▪ Laurie pointed out various campus resources at other regional campuses-referral forms, etc.
o Actions:
  ▪ Could we extend MOU with PFC to have a counselor on campus?
    • N. Willey is going to contact PFC to discuss
  ▪ If PFC can not provide a counselor- are there other community resources?
  ▪ And/or do we need to just hire a part-time position on our campus?

3. Title IX issues
   - Universal bathrooms?
     o SGA passed motion to show support from students at KSU Tusc
     o Hope to pass resolution at FAC to move this issue forward
       ▪ Noted at meeting that this WILL BE a Title IX requirement- it is already moving that way
         • Thus, we either do it now or wait and be “forced” to
         • Why not “do the right thing” especially considering students want it and there is a need
     ▪ KSU/ Kent already is adding universal bathrooms to all new buildings
     ▪ Bathrooms on campus will have lock; urinal, toilet, sink and changing tables
       • At least one universal bathroom per building on campus

4. Updates
   - Bystander program: training in April or May
   - Meeting with Nichole Dicaprio on Monday
     o Title IX presentation on Tusc. Campus on Monday at 2 pm
     o Meeting with Title IX committee and Molly (from Compass) following presentation
   - The Jed and Clinton Health Matters program
     o Laurie has agreed to bring this program- or something like it- to our campus
     o Should this committee “move” into this “oversight team?”