Tuscarawas Campus Faculty Council Meeting Minutes
February 11, 2015

Faculty Present: Akpan, Auld, Baker, Barcus, Bears, Bihn-Coss, Das, Engohang-Ndong, Feng, Fenk, Fuller, Gerbig, Graff, Green, Harding, Hediger, Hoffman, Jewell, Jones, Kangas, Keiller, Lashley, Li, McEnroe-Petitte, Minnick, Newman, Osikiewicz B., Quesada, Roman, VanFossen, Willey

Administrators Present: Bielski, Bronkar, Donley, Haldar

I Call to Order

Willey called the meeting to order at 4:05 pm.

II Approval of Nov 12, 2014 minutes

Unanimous approval of the Nov 12 minutes (Minnick/Li)

III Treasurer’s Report

The balance of the flower fund as of Nov 12, 2014 (last faculty council meeting) was $1,227.23. Since then we’ve had deposits of $650 (donations from Board of Trustees: $500, staff and faculty: $100; others – in December 2014: $50), and withdrawals of $545.52 (Holiday luncheon: $481.27, a re-imbursement: $14.25 and a Donation to Hospice House: $50). This brings the current balance to $1,331.71.

Donations of $20 are still being accepted by Akpan. You can pay by cash or check. Please make checks payable to “Tuscarawas Campus University Foundation”.

IV Chairperson’s Report

The chair’s report follows:

A. RCFAC meeting in November:
   1. Deb Smith, Negotiations Chair, will be attending the Feb. meeting, and she’s willing to visit any campus to talk about negotiations. Smith could be invited to our campus if there are sufficient interests. Anyone interested can contact the chair.
   2. Availability of RTP files on FolioWeb
      i. All previous RTP files are available on FolioWeb to anyone with an account; junior faculty encouraged to look at previous model files; anyone wishing to copy own files encouraged to do so before the implementation of the new system; some learning curve expected in the new system.
      ii. FolioWeb is very accessible (which does give cause for concern), and it is possible the new system may be more restricted.
3. Proposed Math Course Fees
   i. The proposal is on hold, with Fall 2015 the next most likely implementation date.
   ii. There may be a provision for regional campuses to opt out.
   iii. This issue raises concerns about the over-standardization of textbooks or websites, and can be seen as infringing on academic freedom in the name of cost. Any other department experiencing similar issues should contact the FC chair.
   iv. This proposal is currently on hold but there is concern that it may still be pushed through.
   v. RCFAC is interested in finding out if this type of "overstandardization" is impeding work in other disciplines/courses, and would invite thoughts and statements about the role of academic freedom in decisions about textbooks, software usage, etc.

4. 1UC (One University Commission): I will report on below.
   i. The narrowness of the charges as given by the Provost creates some difficulties in getting to some important issues.
   ii. There is a question about how to determine which recommendations will get into the Provost’s final report.

5. Online enrollment: There is a problem of filling online courses to a high number, and there is some agreement that this happens more frequently at the Kent campus. There is a general “agreement” on regionals of a max of 25 in DL courses, but it may not always be enforced. No such limit at Kent. Hopefully some of these issues will get worked out with the 1UC recommendations.

6. Denise Zelko, associate vice president, University Budget and Financial Analysis, made a presentation on the University budget to the Provost’s Advisory Council in November 2014, in which she said that state funding for the regional campuses in 2015 would remain the same as it was for 2014. She also reported that state funding is based on the average of the data from the three previous years.

7. University Faculty Handbook Focus Group: Already finished prior to meeting. (However the Provost never approved it, so our handbook is not due at the end of this semester.)

B. 1UC
1. Our campus had the highest participation by far in the faculty roles and responsibilities portion of the Civic Commons survey.
2. The raw results have been parsed and a report and recommendations for the full 1UC has been created. Each subgroup presented their findings at the Wednesday, Feb. 4 meeting.
3. That meeting was promising, but then they again scheduled a meeting during prime teaching time on the regionals with no consideration/time survey, etc., so we were feeling very frustrated. However, a doodle scheduler was later implemented for the March 10 meeting.
4. The next step is that the Provost will take the reports from each subcommittee and write a draft of his recommendation based on those findings, and the meeting on March 10 will discuss his draft.

5. As soon as the drafts of every subcommittee’s reports are ready, copies will be e-mailed to everyone for your information.

6. Some of the major recommendations were about a VP level regional campus executive, changing the title of campus deans, having regional space at the Kent campus, and there was also a lot of talk about load equivalencies and salary parity.

C. Reappointment for first-year TT and simplified reviews for NTTs were completed. Reappointment for first and second year NTT faculty, and full performance reviews, are in process.

D. Part-time Faculty Involvement: Now that Part-time faculty are having their own meetings it seems appropriate to invite a part-time representative to our faculty council meetings. This would not be a voting member of Council (as per our handbook), but rather an opportunity for sharing information. Thoughts welcome.

E. KSU Tuscarawas Convocation: There are ongoing discussions about the possibility of starting a new tradition on our campus—a fall Convocation. Ashley Galati from the Student Success Task Force discussed the idea further. The Task Force is hoping to have a motion for the March meeting to approve moving forward with this idea.

F. International travel: Our campus Education Club is moving forward with plans for a trip to Italy to learn about Reggio pedagogy. Lisa Brindley can take your questions about the planning, and invites interested faculty to get involved.

V Faculty Senate Report

Minnick reported that there have been two Faculty Senate meetings since the last faculty meeting.

A. At the Dec 08, 2014 meeting, Faculty Senate:

1. The Vice President for Diversity, Equity & Inclusion Alfreda Brown discussed AALANA faculty hiring and retention. Provost Diacon stated that that the goal of Kent State University is to replicate the diversity of the State of Ohio within its faculty, staff and students. The AALANA population of the state is 17%, while in our tenure stream faculty it is 5%, and in our STEM tenure stream faculty it is just 3%. VP Brown then briefly discussed several upcoming initiatives to attempt to address this disparity.

2. There was a long discussion in response to the Provost’s frequently stated policy of restricting administrative appointments to Full Professors at the director/chair level and higher. Questions were asked about why faculty get “stuck” at the Associate Professor level, and the effect of a lack of Full Professors available for administrative positions on AALANA candidates for these positions. The Provost stated that these issues were being looked into by his staff. The Provost also
stated that Regional Campuses were exempted due to the small number of Full Professors there (only 17 in the seven campus system). The Provost said that the question remains as to why there are only 17 Full Professors total at the Regional Campuses.

3. There was a report by the co-Chairs of the University Faculty Handbook Committee, Associate Dean of the College of A & S David Odell-Scott and Dr. Gary Ciuba, Professor of English Trumbull Campus/RCFAC Chair. The report included a status update on the handbook. It was stated that a test version of the handbook should be available online by the end of the Spring 2015 semester. “IF” the handbook is approved by the start of the Fall 2015 semester, units will have until the end of the Fall 2015 semester to divide their handbooks into the appropriate sections. (NB: For most units this will simply require breaking up the current handbook without making any revisions [except possibly to meet the new CBA requirements]. For the Tuscarawas Campus, a complete handbook rewrite is needed and is underway in the FAC).

B. At the Feb 09, 2015 meeting, Faculty Senate:

1. Provost Diacon stated that a report from the 1UC is to be sent to President Warren by the beginning of Spring Break. The Provost praised the committee for its exceptionally diligent work.

2. The Provost encouraged all full-time faculty to participate in the COACHE (Collaborative on Academic Careers in Higher Education) Faculty Job Satisfaction Survey. COACHE is a national program, operated by the Harvard Graduate School of Education, committed to collecting the data necessary to recruit, retain, and enhance the work experiences of faculty. In 2014, Kent State University entered into a three-year membership with COACHE. A link to the survey was sent via email to each full-time faculty member.

3. The Provost reported on the move to replace Folioweb. A twelve member committee of faculty, administrators, and staff has been working on this with the goals of finding a replacement with the same functionality, look, and ease of use as the current system. The committee hopes to have the new system in place by the start of the 2015-2016 RTP process.

4. There was discussion about the nine EPC items; voted to pass seven of them, and sent two back to the appropriate departments for revisions. One of the passed items was the revision of the structure of the Division of Undergraduate Studies into the University College. A search for the first dean of this college will begin this semester.

Note: A significant amount of Senate discussion has been left out of this report due to time constraints. Anyone wishing to read the entire Senate Meeting minutes can contact Dr. Stephen Minnick (sminnick@kent.edu) and have a copy sent to them via email or hardcopy.
VI Committee Reports

Standing Committee Reports

A. Academic Affairs:
McEnroe-Petitte reported as follows for the 02/11/2015 meeting:
1. Service Learning (SL): The charge related to Service Learning was discussed and approved with the committee leading to the presentation and proposal later in this meeting by the SL committee.
2. Two curriculum proposals, one from ITAP and one from Vet Tech have been approved by this committee leading to proposals to the FC later in this meeting.
3. AQIP-The reading strategies program to be started by with Buckeye Career Center and KSUT has been delayed and will be piloted in the Fall. Laurie Donley and Dr. Haldar are coordinating this project.
4. IT charge-Jason has emailed out information about his previous presentation on Blackboard Learn and is compiling a schedule for additional computer classes for the semester.

B. Faculty Affairs

Osikiewicz B. reported that the faculty affairs committee met four times since the last faculty council meeting in November 2014. The committee continues to work on the handbook and plans to submit something for discussion at the March 2015 faculty council meeting.

C. Electronic Communications

Li reported that the Electronic Communications Committee (ECC) held its first meeting for the spring semester on Jan 20, 2015. The committee discussed the recommendations on the implementation of computer refresh, and other charges of the ECC for the academic year.

ECC invited Dean Bielski and the IT Manager, Bailey to attend the meeting in view of the proposed implementation of computer refresh for the campus. The committee thanked the Dean for giving the ECC the charge to conduct the Faculty Technology Needs and Computer Refresh Survey, and for accepting substantively the recommendations made by the ECC and endorsed by the Faculty Council, and for requesting the ECC to make recommendations on the prioritization of computer refresh at the very beginning of the spring semester. Dean Bielski also shared the implementation plan for the computer refresh and the expectations for the ECC in completing that endeavor.
Dean Bielski commended the work done by the ECC last semester and reiterated his substantive acceptance of the ECC recommendations. Dean Bielski informed the committee that the plan is to complete the faculty computer refresh as well as the classroom computer update within this calendar year. Owing to the fiscal and IT staffing restraints, the refresh might have to be spread into two or three batches in two fiscal years. The scale and timing of the later batch or batches might be affected by the results of our campus’ application for outside funding.

Dean Bielski asked the ECC to discuss and recommend on the prioritization of the refresh: Which should go first, the faculty computer refresh or classroom computer update? How the faculty technology needs might be prioritized given the fact that for the first time not all faculty members would receive computer refresh at the same time. Dean Bielski left after answering a few questions from committee members.

The Committee evaluated different possible approaches to faculty computer refresh and classroom computer update and reached tentative agreements on the following issues:

1. Faculty computer refresh should go first since the process could start as early as February. It would minimize interruption in the classroom instruction and better prepare faculty members if classroom computer update is done in the summer or the early fall.

2. A survey should be conducted to allow faculty members to decide the standard equipment for Windows laptop computer. The survey was completed in Jan 29 and Microsoft Surface was chosen by the majority of the participants as the standard laptop computer for this round of refresh.

3. One approach identified by the committee was to complete the faculty computer refresh within the financial and staffing restraints but without the need to rank technology needs of all the faculty members. However, the Committee is withholding that recommendation, under the request from the IT team, until more data is made available after faculty members have the opportunity to clearly identify the computers needed by them in the coming refresh.

4. A computer fair to be held by the IT team to allow faculty members to have some hands-on experiences of all three different types of computers featured in the coming refresh.

5. The Committee had brief discussions on other charges. It would continue to work with the IT team on workshops for faculty members. Some workshops would be offered later in the semester.
B. **Library**

Hediger reported the following about the library committee.

1. The library and Cherie Bronkar have been awarded a significant grant to create a makerspace in the library. Bronkar is getting in more and more equipment each day, but some of the tools that are now available for use include those for lamination, poster making, t-shirts, and more. As of now, there is no charge for using these materials, and users are welcome to bring in their own materials to use in the equipment. Interested faculty and students are encouraged to contact Bronkar with questions or suggestions about additional equipment. She is planning to hold a grand opening for the makerspace in Fall 2015.

2. The committee is continuing to request that faculty submit textbooks for the core text/textbook collection held in the library. The idea is to build a collection of many or all the books used in core classes so that students who cannot afford to buy or rent textbooks still have access to them. We ask faculty members to simply bring texts to the library or to other faculty gatherings, such as the Dialog with the Dean or faculty meetings. (The primary focus of this textbook program is on general education courses, and the idea is to keep the books in the library—they won’t be for check out.)

3. We remind everyone to keep an eye out for upcoming workshops on plagiarism and other related subjects conducted by library staff. Attendance seems strongest when faculty award credit or extra-credit to students for attending these events.

4. Finally, we would like to encourage faculty, students, and staff to visit and “like” the library’s Facebook page.

C. **Student Affairs** - Jones reported as follows:

1. The Student Affairs Committee is gearing up for the Student Research Colloquium which will be held on Monday, April 13th at 7:00pm. Midterm reports for student projects are due March 6th.

2. The committee meets Thursday, February 12th. During this meeting we will discuss applications for student travel funds. We are also going to come up with questions for a survey about faculty guided student research. The survey will be sent to faculty in the upcoming weeks and is designed to get an idea about the frequency of faculty research and explore incentives for increasing faculty mentoring. The survey should provide us with some data for our proposal requesting an honorarium (or some other incentive) for faculty working with students.
Ad Hoc Committees

A. Guest Lecture Committee – no report

B. Diversity Committee
   The committee met on Nov 6, 2014 to discuss plans for the year as follows:
   1. In honor of Dr. Martin Luther King, Jr., the Diversity Committee presented a documentary titled *King: Man of Peace in a Time of War* from noon to 1:00 p.m. on Wednesday, January 20th.
   2. In honor of Black History Month, the Diversity Committee would like to announce a showing of the powerful Civil Rights documentary *Freedom Summer*, which will be held on Thursday, Feb 19th at 7pm in the campus auditorium. Admission is free. Please encourage your students to attend.
   3. The committee would also like to remind everyone that A Taste of the World will be held during the lunch hour on Wednesday, April 8th. Please mark your calendars and plan to join us for a wonderful feast! Also - we welcome volunteers to help prepare or pick up food, set sup, serve, and clean up afterwards. This has traditionally been a campus community effort, and we value your participation - even if you just drop by to grab a taste.

C. Service Learning
   The Service Learning Committee met on Feb 02, 2015.
   1. Nomination form for the 2014-2015 Service Learning award has been issued. The deadline for submitting completed nomination form is March 2, 2015.
   2. Community Engagement Proposal: The committee has submitted a proposal to establish community engagement as a standing committee. Faculty Ad Hoc committees were intended to be time-limited. In recent drafts of the faculty handbook, there is language stating that if an ad-hoc committee is convened for more than two years, consideration can be given to establishing it as a standing FC committee. The Service-Learning ad hoc committee has been in existence since 2006. If this proposal is approved, the Service-Learning Ad Hoc committee would no longer meet after Spring 2015 and the responsibilities affiliated with that committee taken over by the Community Engagement committee. This request has been reviewed by the Faculty Affairs committee.
   
   **Rationale:** Faculty Ad Hoc committees were intended to be time-limited. In recent drafts of the faculty handbook, there is language stating that if an ad-hoc committee is convened for more than two years, consideration can be given to establishing it as a standing FC committee. The Service-Learning ad hoc committee has been in existence since 2006. This proposal seeks to establish “Community Engagement” as a standing committee of the FC meeting beginning Fall 2015 Semester.
Potential responsibilities of the Community Engagement Committee:

i. Oversee the administration of the Community Engagement program.
ii. Offer suggestions regarding community outreach activities.
iii. Disseminate information to the campus community on community outreach programs.
iv. Review and provide feedback on proposed community outreach programs.

The final list of responsibilities will be developed by the Faculty Affairs Committee during the handbook review process and voted on by the FC.

The proposal coincides with efforts to better meet the mission and goals of the campus and the community served through the development of a “Community Engagement” program.

**VII Unfinished Business**  - no unfinished business.

**VIII New Business**

A. Emeritus Status for Gregg Andrews
   A motion by Fuller/Jewel to grant Gregg Andrews Emeritus Status, to be conferred upon retirement was unanimously approved with a vote of 31 yes, 0 no, and 0 abstentions.

B. Proposal for New Standing Committee: Engagement Committee
   The Service Learning Committee submitted a proposal seeking to establish “Community Engagement” as a standing committee of the FC meeting beginning Fall 2015 Semester. This request has been reviewed by the Faculty Affairs committee.

   A motion by Harding/Roman in favor of establishing the “Community Engagement” as a standing committee was unanimously approved with a vote of 31 yes, 0 no, and 0 abstentions.

C. FTNTT Reappointment Committee Handbook Language Proposal
   The Representative Faculty Council Task Force submits the following additions to Handbook language: “The FTNTT Committee will be comprised of the RTP Committee and should include two senior (promoted) NTT faculty. The two NTT representatives should be chosen by NTT faculty on an annual basis, with an attempt to rotate among all senior NTT faculty. Any senior NTT faculty that chooses not to serve in a given year can remove their name from consideration”.


The Faculty Affairs Committee has already seen this language and is in favor of the idea, but being a culture shift, the committee wants Faculty Council to vote on it.

A motion by Roman/Lashley to approve the above language for inclusion in the NTT Reappointment section of our campus handbook was unanimously approved with a vote of 31 yes, 0 no, and 0 abstentions.

D. Vet Tech Proposal: Tech Prep Program Articulation for Veterinary Technology:

A new articulation proposal was sent by the Tech Prep office (Jennie Royer) at the Kent Campus. The articulation is in the form of the student applying for and receiving credit for the Introduction to Veterinary Technology (VTEC 10001) course after they are graduates of that program - Animal Science Management Program at Canton South HS. Students must still be eligible (i.e. GPA, etc.) and apply to the Veterinary Technology program to be accepted into the program. It is the same type of curriculum that three other agreements have previously been approved and are in place. Both Maria Burkholder and Kingsly Berlin have also looked at it and also are in agreement for its approval.

The benefit of having these articulations agreements is to attract additional students to the program on this campus, thus creating a source of students to increase the overall enrollment on campus. The Veterinary Technology program has to date gained six students from the existing agreements; however intangible benefits arise from having these agreements increase the presence of the program and the campus on High School campuses and an increase in the awareness of Guidance Counselors. In essence, these types of agreements become an additional marketing tool for the campus.

Similar Tech Prep articulation agreements are currently in place with Columbiana County Career and Tech Center High School in Lisbon, Wayne County Schools Career Center in Smithville, and Trumbull Career and Technical Center in Warren. They also provide graduates from those programs the opportunity to apply for credit for the Introduction to Veterinary Technology (VTEC 10001) course.

The timeline for action on this proposal upon its approval by the Tuscarawas Campus Faculty Council would be: FEB 13 - URCC meeting and approval followed by FEB 16 EPC meeting and approval. If it is delayed, the next URCC meeting would be MAR 13 followed by EPC on 16 MAR. The Tech Prep office has indicated its desire to incorporate the articulation for Fall 2015.
A motion by Fuller/Jones in favor of this proposal was unanimously approved with a vote of 31 yes, 0 no, and 0 abstentions.

E. ITAP Proposal: ITAP Roadmap 2016-2017AY

A motion by Baker/McEnroe-Petitte to inactivate ITAP-16636 (Data Management for Administrative Professionals), replaced by ITAP-16638 (Google Applications) was unanimously approved with a vote of 31 yes, 0 no, and 0 abstentions.

IX Administrator Reports

A. Dean’s Report

1. Enrollment Retreat was held by the regionals. Dean Bielski made presentation to regional enrollment managers and RC Deans. Discussed topics such as targeted recruitment, turnaround time and academic programs. At the retreat, RPIE gave an interesting presentation. It was found that:
   i. Students applying to regional campuses are less interested in associate degrees and increasingly interested in baccalaureate degrees.
   ii. Over the past several years, nearly 700 students in the regional system applied, were accepted and did not go anywhere else. Only a small percentage 14 percent, went to Kent. Other leading competitors were community colleges, Akron, Youngstown, OSU.

2. Recommendation to the Kent board is that Barnes and Noble have become the new campus bookseller. Do not have details on roll out, textbook selection process etc.; dealt with Barnes and Noble in the past, they have a nice web interface.

3. Faculty retirements. Dr. Jim Carlton and Dr. Robin Lashley have turned in letters stating this will be their last semester. Another faculty member has told Dean Bielski verbally they intend to retire. Something will be done to honor their service to the University near the end of the semester.

4. Web page is largely up and running. Still a work in progress. Faculty profiles still need uploaded.

5. Tuscarawas Board has given permission to launch traffic study for new campus entrance. Bids going out for University Hall deconstruction.

6. Graduation and Job Fair, March 17, 11:00 till 2:00. Student Union.

7. Personnel report:
   i. Financial Aid hire still in limbo.
   ii. Eng Tech. Lori Bears is serving as interim Director – four (4) months appointment. Bears is being assisted by Chitra Rajagopal. Search will begin this semester. Asking for a recommendation for Chair of the Search Committee.
   iii. Security has fallen through; considering changing the position to full time.
iv. Positions that are in the preliminary budget for next year include IT staffing, Agribusiness and Accounting. Provost Diacon approved per Dean Thomas.

F. **Assistant Dean’s Report**

1. United Way Campaign Final Report:
   Thanks to faculty, staff, and administrators who have given to the United Way Campaign. Total amount received or pledged: $2,879.55, 27% participation rate for the Campus 14 administrators, 14 faculty, 3 staff. Of the $2,879.55: 77% [$2,172.00] was pledged to the University Foundation, and 23% [$632.00] was pledged to United Way. Also, thanks and recognition to the members of the United Way Leadership Team: Kathy Davis Patterson, Jeremy Green, Cherie Bronkar, and Mike Morelli. It’s been indeed a great team.

2. Next year it is likely we will combine the United Way Campaign with the Annual Campus Campaign.

3. Update on our Prospective New Degree: Bachelor of Science in Agribusiness. Agribusiness was approved by the Kent State University Board of Trustees and by the Ohio Board of Regents in June, 2014. Since that time, another, NEW and complete report has been submitted to the Higher Learning Commission and now waiting for approval from the Higher Learning Commission.

   a. Information received in November 2014 is that, the new degree may be on the Agenda for a vote at the next meeting of the Higher Learning Commission. This meeting will take place sometime in March.

   b. Until an approval is granted by the Higher Learning Commission, we cannot hire agribusiness faculty, we cannot add agribusiness courses, we cannot recruit students for agribusiness, and we cannot advertise or market this new program. So starting Agribusiness in the Fall 2015 may not be feasible but we will hope for the best. So it really does take 6 years to get a brand new program started at Kent State.

4. Graduation Series Workshops:
   The next workshop in the graduation series will be sponsored by Dominion Gas Company and Lauren Manufacturing. The workshop is entitled: MOCKTAILS, Hors d’oeuvres and NETWORKING. This workshop will concentrate on overcoming mingle-phobia, how to establish instant rapport with strangers, how to work a room (especially with a plate full of hors d’oeuvres), plus manners and etiquette for networking. Date: Thursday, February 19, 2015; Venue: Performing Arts Center at 12:10 pm to 1:40 pm; ticket fees $5.00 available in the Assistant Dean’s office.
G. Other Administrator Reports

Laurie Donley, Director, Enrollment Management & Student Services reported as follows:

- Clue Live is February 27. Cherie Bronkar will send an email shortly and is looking for volunteers for the event.
- Retention of fall 2014 new freshman into the spring 2015 semester was 81.5%. This is a 1% increase over last year.
- A committee led by Dr. Bihn-Coss is working to increase awareness of health and safety issues. The new signs in the restrooms are the first installment of Stall Talk. This month's Stall Talk is about stalking. It includes Laurie Donley's name and contact information as she is the campus Affirmative Action Facilitator. If you have any concerns about a student or witness any type of harassment or violence please notify Laurie. The Affirmative Action Coordinator for the University is Loretta Shields in the Human Resources Office. She can be contacted for any issues as well.
- The university has implemented a violence and harassment prevention program called Green Dot. This program trains and empowers bystanders to do something to prevent violence and harassment. The university would like to have at least one person from each campus trained as a Green Dot Educator. The training would take place in May. If you have an interest in becoming a Green Dot Educator, please contact Laurie Donley.

X Announcements:

- Graduation Series Workshops: Next workshop will hold on Thursday, February 19, 2015; Venue: Performing Arts Center at 12:10 pm to 1:40 pm; ticket fees $5.00 available in the Assistant Dean’s office.
- Graduation and Job Fair, March 17, 11:00am till 2:00pm, Venue: Student Union.

XI Adjournment: The meeting was adjourned at 5:30 pm (Osikiewicz B)

Respectfully submitted,

Justice Akpan

Tuscarawas FC Secretary/Treasurer