All residence halls will officially close on Friday, December 15, 2017, at 7:00 PM.

24 HOUR QUIET HOURS:
Begin at 8:00 PM, Friday, December 8th and remain in effect until Friday, December 15th at 7:00 PM

All students are expected to move out of the residence halls by this time or within 24 hours after their last final exam, whichever comes first (except for students who have received permission from their RHD to stay later or who have applied for winter break housing). Students graduating should make arrangements with their RHD by 5:00 PM, Friday, December 8th to stay beyond closing time. Students granted permission to stay beyond the regular closing time must check-out of the hall no later than 5:00 PM, Saturday, December 16th. After this date you need to make arrangements to stay in Break Housing.

Area Desks Operations:
♦ All Area Desks will close at 8:00 PM Friday, December 15, 2017
♦ All Area Desks will be open 8:00 AM to 5:00 PM Saturday, December 16, 2017
♦ During winter break, All Area Desks will be open from 8:00 AM to 5:00 PM Monday - Friday except when the University is closed
♦ All Area Desk resume regular hours Friday, January, 12, 2018
♦ Specific check in instructions for break housing students will be included in a separate communication.

STUDENTS WHO ARE IN NEED OF ON-CAMPUS HOUSING DURING THE WINTER BREAK should apply on-line for Winter Break Housing at www.kent.edu/housing. This application is due by Friday, December 1, 2017 by 5:00 PM. The cost for break housing is $35.00 per night. Students who apply for winter break housing will be able to remain in their current assignments during their winter break stay.

DURING THE BREAK, YOUR ROOM WILL BE ENTERED TO ENSURE ALL CLOSING PROCEDURES AND SAFETY CONDITIONS HAVE BEEN FOLLOWED, as well as to perform any routine and needed maintenance. While inspecting your room for adherence to closing procedures, staff has the responsibility of addressing any visible policy violations. If you have a vacancy in your room now or one occurs over the break, a new student will be assigned to the space. Please be sure adequate and clearly visible space has been made for them. Your room should be left clean and presentable for the new student.
STUDENTS WILL NOT BE ADMITTED TO THEIR ROOMS during the semester break except by appointment only on certain days between 9:00 AM and 5:00 PM. The Department of Residence Services will be open the following dates over the break to schedule appointments: December 18-22, January 2-12. Permission to enter your room will only be approved if you have: (1) decided not to return to the University and, consequently, to the residence halls; (2) been academically dismissed from the University; or (3) an extreme emergency situation. Please call (330) 672-7000 between 8:00 AM and 5:00 PM (on the days listed above) for an appointment if your situation fits one of the above categories.

ALTHOUGH IT IS NOT A REQUIREMENT TO REMOVE ALL YOUR BELONGINGS, the University cannot assume liability for personal possessions. Therefore, items of value should not be left in your room. In the event of an inadvertent water leak or window problem, no items (books, electronics, or other water sensitive items) should be kept or stored on the floor in your room over the break period. The University does not assume any liability for damaged items as a result of broken pipes.

STOPHER, JOHNSON, BEALL, MCDOWELL, AND ALL THE CENTENNIALS WILL HAVE BATHROOMS CLEANED OVER THE WINTER BREAK. Please remove all items from your bathroom so this can be done. If you have any questions, please ask your housekeeper or hall staff member.

Mail Delivery will STOP December 18, 2017 and resume January 2, 2018. Mail received after January 2nd will be held at your area desk until the halls re-open for the spring semester. Those students not returning to the halls need to complete a change of address form. All students are responsible for stopping or forwarding mail through the US Postal Service office over the break period.

STUDENTS NOT RETURNING TO CAMPUS FOR SPRING SEMESTER
The residence hall contract is for the full academic year. If you are enrolled in classes but have encountered an unforeseen change that prevents you from living on campus you must apply for a Petition for Contract Release. The deadline for submission of a Petition for Contract Release was November 10, 2017. Information on the process, including necessary paperwork that must be completed, is located here: http://www.kent.edu/housing/petition-contract-release. Late submissions or inadequately documented requests will delay response time. If your petition is denied, you will continue to be obligated to the terms of your residence hall contract for the remainder of the academic year. Anyone requesting a Greek Release will need to go to their Chapter President who will have information from the Center for Student Involvement.

The residence halls will officially re-open for the spring semester move-in Sunday, January 14, 2018 at 9:00 AM. Limited area desk or hall staff services will be available prior to the official opening during normal business hours. Please note services on campus will be limited on Sunday, January 14th. If you need to return on Saturday, January 13th before we officially open on Sunday, January 14th, and are not a resident for Break Housing, you will need to apply for early arrival through the winter break housing application online at www.kent.edu/housing.

No room changes will be authorized from December 21 – January 29, 2018. The Spring Semester room freeze ends Monday, January 29, 2018. Students interested in a winter break room change should speak with their RHD prior to the start of finals week for more information on the winter break room change process.