10 Best Practices for Online Teaching

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#1: Be Present

Be present in some way every day:
- Announcements
- Discussion Board postings
- Set turnaround time for questions
- Live Office Hours
#2: Create an Online Community

- Establish Social Presence
- Reduce the “distance”
#3: Encourage Interaction

*Focus on the 3 types:*

- Student-Instructor (SI)
- Student-Student (SS)
- Student-Content (SC)
#4: Communicate Expectations

- Communication
- Work Load
- Turnaround Time
#5: Vary Learning Experiences

**Individual**

**Small Group**
#6: Ask for Feedback

- Early, informal feedback
- Continuous formative feedback
- Summative assessment
#7: Have Successful Discussions

- Make them purposeful
- Provide guidelines and instructions
- Model Socratic-type probing
- Consider a midpoint summary and/or end summary
- Be an active participant
#8: Encourage Active Learning

- Provide opportunities for students to engage with the material, such as course projects.
- Prepare students accordingly
#9: Give Prompt Feedback

- Information feedback
- Acknowledgement feedback
- Set expectations
#10: Plan a Closing or Wrap-up Activity

- Have a prepared list to post
- Utilize final papers and projects to remind students of course goals
Additional Resources

- Online Teaching website:
  - [www.kent.edu/onlineteaching](http://www.kent.edu/onlineteaching)

- Online Teaching Orientation & Refresher
  - [http://www.kent.edu/onlineteaching/faculty-workshops](http://www.kent.edu/onlineteaching/faculty-workshops)