MAKE-UP EXAMINATIONS PROCTORING INSTRUCTIONS

INSTRUCTOR: __________________________________________

COURSE: ______________________________________________

STUDENT NAME: ________________________________________

Date by which exam is to be completed: ___________________

Time period allowed for completion of exam: _____________ hrs. _____________ mins.

Allowable exam assistance: □ textbook □ notebook □ note cards
□ calculator □ computer □ group assistance

Other special instructions: _______________________________________________________

__________________________________________________________________________

Date exam taken: _____________ Proctored By: ____________________________

Time exam started: _______________ Signature: ________________________________

Time exam ended: _______________ Printed name: ____________________________