Job Description:

Inventory Picker - Locate and compile a group of parts within a specific area as designated by the planners. The completed list is counted, weighed and packed appropriately.

Responsibilities include but not limited to: 1. Completes assigned list each day, must be familiar with the different departments within the production division. 2. Accurate counting, weighing, and packing of the parts from the assigned list. 3. Transfer and movement of inventory. 4. Prepare and tag physical and cycle inventory. 5. Cycle county inventory when necessary. 6. Complete all ISO 9001; 2008 AS9100C quality training and follows related procedures. 7. Follows prescribed plant and safety rules and regulations. 8. Performs any and all other related duties as required or as directed.

Job Specifications: Must be able to sit/bend/stand/reach, Must be alt to lift up to 50 pounds without assistance-over 50 pounds with assistance, Must be able to climb ladders and stairs, Must pay attention to detail, Must have the ability to follow instructions, Fork Lift experience required-We will provided Fork Lift Training, Must be able to operated various types of scales for counting/weighing, Must be able to pass background check, Must be able to pass reference check, Must be able to pass physical to include drug screening. Must have 1 year experience but will train.

Position is Full-time Temporary that could become permanent. Monday through Friday 7:00 AM to 3:30 PM.

Wages are $8.88 per hour. Eventually may become eligible for benefits that include: Health Insurance, Vision, Dental, 401K Retirement Plan, Paid Holidays, Sick and Vacation.

To Apply: Fax Resume to: (304) 387-1298 Email Resume to: jbrereton@marshbellofram.com or Apply in person at: Marsh Bellofram 8019 Ohio River Boulevard Newell, WV 26050 or Submit resume in person at: OhioMeansJobs Columbiana County 7989 Dickey Drive Suite 4 Lisbon, Ohio 44432

Education Level: ATTAINED CERTIFICATE OF EQUIVALENCY FOR A HS DEGREE

Work Days: ☐ Sun ☑ Mon ☑ Tues ☑ Wed ☑ Thur ☑ Fri ☐ Sat
Work Shifts: ☑ 1st ☐ 2nd ☐ 3rd ☐ Rotating ☐ Split
Contact Information

Mail Resume to: 8019 Ohio River BLVD
               PO Box 305
               NEWELL  WV  26050

Apply in Person at: 7989 Dickey Drive Suite 4
                     LISBON  OH  44432

Contact Name: Julie
Fax Resume to: (304)387-1298
E-mail Resume to: jbrereton@marshbellofram.com