Committee Member: Application Number or Banner ID:

1. **Complete Application:**
   - Yes □ No □
   - ✓ Qualtrics Form (IRB, Budget, etc.)
   - ✓ 1 Letter of Recommendation
   - ✓ Proposal
   - ✓ CV

   ***Incomplete applications will not be reviewed.***

2. **Purpose – Application addresses the following:**
   - a. What is the project?       Yes □ No □
   - b. Why is it important professionally and to the field? Yes □ No □
   - c. How student will complete it (method/budget)? Yes □ No □
   - d. When student will complete it (timeline)? Yes □ No □
   - e. Why the award is critical? Yes □ No □

   **Additional Comments:**

3. **Quality:**
   - a. Correctness and clarity of writing        Excellent □ Good/Fair □ Poor □
   - b. Financial need                        High □ Moderate □ Low □
   - c. Letter of Recommendation            Excellent □ Good/Fair □ Poor □

   **Additional Comments:**

*Please contact the Advocacy Chair via email with any questions/concerns.*