Kent State University at Tuscarawas
Announces Opportunities for Student Research and
Creative Activity in the 2016-2017 Student Colloquium

**Purposes and Goals:** The purposes and goals of the Kent State University at Tuscarawas Student Colloquium are to:

- introduce students to the skills and methodologies required for research in the sciences and humanities (e.g., analytical, empirical, theoretical, basic, applied) and creative activities (e.g., graphic or costume design, performance, short stories, poetry);
- engage motivated students in research and creative activities under the guidance of an expert (faculty mentor);
- provide students with the opportunity to expand their academic involvement and experience beyond the classroom;
- strengthen collaboration among faculty and students by providing resources for projects of mutual interest;
- have students experience intellectual and/or professional growth.

**Eligibility and Scope:** All current students at Kent State University at Tuscarawas in good standing are eligible. Research projects will commence upon Student Affairs Committee approval, announced no later than Friday, December 2, 2016, and will conclude with formal presentations at a public colloquium to be held on the Tuscarawas Campus: **Monday, April 17, 2017, at 7:00 PM in ST 126.**

**Process and Procedures:**

- Students interested in participating in the 2016-2017 Student Colloquium should collaborate with a Kent State University at Tuscarawas faculty mentor to prepare a project proposal. **Projects which include more than one student must include proposals from each student indicating their individual contributions** (requirements below).

- Proposals must be submitted electronically, in .pdf or MS Word format, to the Committee Chair, Dr. Ashley Galati at argalati@kent.edu by **noon on Friday, November 18, 2016. Proposals must include all of the information requested on the attached application form.** Incomplete proposals may be rejected.

- Students and faculty mentors will be notified of the status of their proposals by **December 2, 2016.**

- Projects involving the use of human or animal subjects requires ethics training (CITI) and approval of the Institutional Review Board (IRB). Please be sure to complete these requirements as early as possible, as they are both time-intensive.

- The faculty mentor(s) of students invited to participate in the Student Colloquium will submit a brief progress summary or outline to the Committee by **March 3, 2017.**
The Student Colloquium will provide funds for the materials required to carry out the research or creative activity. Funding is limited to $800 per project; this maximum amount is not guaranteed but contingent on the number of funding requests received.

Students will create a professional poster related to their final project, with input/direction from their faculty mentor, for display at the Student Colloquium and on the Kent State University at Tuscarawas campus. Templates will be available from the Committee for student use, and printing is available free of charge in the Maker’s Space found in the Academic Learning Commons.

Students must submit a final project to the Committee and their faculty mentor by May 5, 2017. The final project should reflect your discipline’s and specific project’s outcomes, and may be in any of the following formats: a formal paper (using a standard professional format such as APA or MLA), a final product produced during the creative activity, or a set of PowerPoint slides which accompanied the oral presentation.

Students will present their projects in the form of an oral presentation at the public Student Colloquium to be held at the Kent State University at Tuscarawas campus on Monday, April 17, 2017, at 7:00 PM.

**Timeline:**

- **November 18, 2016 12:00 PM**
  - Final date to submit proposals

- **December 2, 2016 12:00 PM**
  - Students and mentors notified of decisions and need for revisions

- **December 9, 2016 12:00 PM**
  - Deadline for submitting revisions

- **March 3, 2017 12:00 PM**
  - Progress summary/outline due

- **April 17, 2017 7:00 PM**
  - Student Colloquium at Kent State University at Tuscarawas

- **May 5, 2017 12:00 PM**
  - Last day for students to submit final projects and posters to the Committee; and final projects to the Faculty Mentors
Kent State University at Tuscarawas
2016-2017 Student Colloquium Proposal Form

Please type or neatly print the following information:

Full Name: ______________________________________________________________

Address: _____________________________________________________________________________

E-mail: ______________________ Phone: ______________________

Major: ______________________ GPA: ______

Faculty Mentor: ______________________

Project Title: ____________________________________________________________________________

On separate sheets of paper, please type your project proposal in no less than twelve-point font. Use double spacing with at least one-inch margins on all sides. Please restrict your proposal to no more than five pages; use appendices if necessary. ENSURE THAT YOUR PROPOSAL follows the GUIDELINES BELOW:

1. **Project Description:** Clearly discuss 1) the objectives of the proposed project, 2) how you plan to carry out the project, and 3) why engaging in this project is important to your intellectual and/or professional growth. This portion of the proposal should make clear the aims, methods, and scope of the project, as well as any suspected impacts of this project on your field of study.

2. **Project Timeline:** Provide a step-by-step plan for achieving your objectives, including projected dates for completion of each step.

3. **Project Budget:** Provide an estimated budget for the anticipated expenses after consulting with your mentor. Be as specific as possible. If your project does not require funding, please state this as well. (Funding is subject to availability)

4. The proposal should be between one and five pages long including the description, timeline, budget, and any figures or tables. The bibliography/references should be on a separate page.

Use this page as the cover sheet for your project proposal after obtaining your faculty mentor’s signature.

_________________________________________  ____________
Student Signature                          Date                          Faculty Mentor Signature   Date

**Please submit completed proposals to Dr. Ashley Galati,**
Chair, Student Affairs Committee, by November 11, 2016 at noon.

Date received by Student Affairs Committee Chair: ______________________
Student Affairs Committee Members: Bill Auld; Tony Dallacheisa; Kathy Davis Patterson; Christopher Fenk; Vladimir Gurau; Wensheng Kang; Vas Patibandla; Chitra Rajagopal