Study Skills Tutoring

Intake Form

Name ___________________________________________  KSU ID  810 ___ ___ ___ ___ ___

KSU Email ____________________________@kent.edu  Cell Phone ___________________________

Program Overview
Study Skills Tutoring is an 8-week support program to assist students in identifying their academic strengths and needs, and to build an efficient set of study skills to achieve academic success. Program commitment requires attendance in weekly scheduled sessions. Our vision is to encourage students to take a proactive approach to learning by utilizing skills that will aid in successful academic and personal growth, enhancing the educational experience at Kent State University.

Academic Concerns Addressed: Please check your most needed academic concerns that you wish to address in sessions.

☐ Semester Planning  ☐ Time Management  ☐ Study Aids
☐ Study Cycle  ☐ Test Preparation  ☐ Test Taking
☐ Note Taking  ☐ Active Learning Strategies

General Information
Circle your current academic year: Freshman  Sophomore  Junior  Senior

Major/Minor: _________________________________________________

List all classes you are registered for:

_______________________________________________________________
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________

Please explain what you are hoping to experience through Study Skills Tutoring:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
Study Skills Tutoring Availability

Please Note: Tutoring lasts for 50 minutes leaving time either at the beginning or end of each session for your convenience. If you have a class before or after a tutoring session just let your tutor know what will work best for you.

PLEASE WRITE THE WORD “TUTOR” IN ALL OF THE SPACES YOU ARE AVAILABLE FOR TUTORING TIME

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<th>TIME</th>
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<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
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Attendance Policy

Regular attendance is required to participate in the Study Skills Tutoring program. Advanced notice (8 hours minimum) is required if a Study Skills session needs to be cancelled. Failure to arrive within the first 15 minutes of the scheduled session start time will result in an unexcused absence. After 2 absences (excused or unexcused), the coordinator has the discretion to cancel future tutoring appointments.

Participation Agreement

I agree to fully participate in the Study Skills program. I understand that attendance is required for all weekly scheduled tutoring sessions. To maximize my tutoring experience, I agree to actively participate during tutoring sessions, assess areas of concerns, bring necessary materials to work on, and complete any additional activities agreed upon with my Study Skills Tutor.

Printed Name ___________________________ Signature ___________________________ Date _____________

Please submit completed form by email to studyskills@kent.edu or by mail/in-person at the Academic Success Center, Center for Undergraduate Excellence Suite 169, 975 Lefton Esplanade, Kent, OH 44242-0001.