PREVENTION and EDUCATION SERVICES – PARTICIPANT INFORMATION SHEET

Location: All services are housed at Kent State University, DeWeese Health Center, 1500 Eastway Drive - Kent, OH 44242. From the Health Center’s parking lot, PLEASE ENTER THE BUILDING THROUGH THE SIDE DOOR AND FOLLOW THE WORKSHOP SIGNS.

Alcohol, Drug, and Stress Management Workshops are held in Conference room A (lower/basement level), follow directional signs to the end of the hallway.

For Substance Use Assessments, proceed to Psychological Services located on the second floor of the Health Center.

NOTE: For workshop cancellation information due to poor weather or other emergency conditions call: 330-672-8266.

Arrival: Plan in advance to make sure you have adequate directions to the workshop. It is the responsibility of the workshop participant to arrive on time and stay for the entire workshop. The Substance Use Assessment process is generally three appointments (see your provider for scheduling of assessments).

Parking Passes: Due to limited parking spaces at the Health Center, Kent State University students scheduled for the workshop must park in designated areas on campus based on their own KSU parking permit. Workshop participants who are not Kent State students can park in the DeWeese Health Center parking lot; however, a parking pass must be placed on your rearview mirror. Participants can pick up their pass in Conference Room A approximately 10 minutes before the start of the workshop.

Written Assignment: Participants are required to complete a written reflection in response to the workshop addressing what they gained from the workshop such as: thoughts and feelings about the workshop discussion and any of the educational materials. Specific requirements for the reflection paper will be discussed during the workshop. This assignment is due within 3 business days after attending the workshop. Participants will be able to send their paper to the workshop facilitator by one of the following options: 1) E-mail, 2) Fax, 3) U.S. Mail, or 4) Drop off to designated office in the Health Center.

Fees: Alcohol and Drug Workshops are $100 and Stress Management Workshop is $50. Participants will receive a payment form at the workshop with instructions to handle this charge at the Health Center’s Cashier/Billing Office located on the first floor by the front entrance. Payment options include: Cash, Debit or Credit Cards (MasterCard, VISA, and Discover) or Check – Payable to KSU Health Services (please include local address and phone number on the check). Kent State students also have the option to use their Flashcard or if eligible, have their Bursar account billed. Participants attending a Saturday workshop (Cashier/Billing office closed this day) can choose to pay by check only or return another day during business hours to handle the charge using a different option.

If you have any questions about the workshop, contact Kent State University Health Services, Office of Health Promotion (DeWeese Health Center) at (330) 672-8266.