Writing Center Review Submission Form

The Writing Center Review is an interdisciplinary journal containing select assignments written by Kent State Stark students. It is published each spring by the Writing Center staff as a way to showcase excellence in academic writing. We accept submissions from all subjects, at all levels, and in all genres. We would love to read your writing!

Deadline: February each year (see campus monitors for the specific date)

Submission Guidelines:

1. The piece or writing must have been written for a Kent State Stark course during the Spring, Summer, or Fall semester of the previous calendar year.

2. A professor (either the professor who assigned the work or the professor who acts as your advisor) must nominate your work for consideration by signing this submission form.

3. We prefer papers between 750 and 2500 words (3-10 pages). We will consider shorter or longer works, but longer works (exceeding 3000 words) must be exceptional to merit inclusion. We must consider space limitations.

4. Any written assignment is welcome, regardless of subject, genre, or course level.

To submit, you will need the following:

1. One clean copy of the document. Your name must not appear anywhere on it. The title must appear on the first page. This is your “hard copy.”

2. A copy of your assignment sheet or paper rubric. If you do not still have a copy, you will need to write up a description of the original assignment in as much detail as possible.

3. This form, with the information on the back filled out completely. Submissions without completed forms will not be accepted.

4. An electronic copy of your submission. Your name must not appear anywhere on it. The title must appear on the first page. You may either submit it on a CD/flash drive OR email it to writing_gst@kent.edu. If you choose to email it, your name and title should be the only thing in the body of the email. Place “WCR Submission” in the subject line.

After you have your hard copy, the assignment sheet/description, and this completed form, place them into a large envelope. Do not forget to also e-mail your electronic copy. If you are not submitting your electronic copy via email, include your CD/flash drive inside the envelope as well. Address the envelope to the Writing Center, MH202. Then you just need to drop it off at the window on the fourth floor of Main Hall OR at the Writing Center in Main Hall, Rm. 202.
Please fill out the following form completely. Do not forget your signature; it gives us permission to print your work if it is accepted. All information must be provided if your work is to be considered. **Please print.**

Name (as you would like it to appear):

___________________________________________________________________________

Street Address: ______________________________________________________________

City: ______________________________     State: ______________     Zip: _____________

Phone Number: ______________________________________________________________

Email Address: ______________________________________________________________

Contributor Information (Please tell us a little about yourself. This will be printed on the “Contributors Page” of the WCR):

__________________________________________________________________________

__________________________________________________________________________

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Submission Title: ___________________________________________________________

Detailed Description of the Assignment (You may attach the assignment sheet or a description separately, but be sure to include the professor’s name, the CRN, and the class name):

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Professor’s Signature:

__________________________________________________________________________

Name                   Date

Student’s Signature:

__________________________________________________________________________

Name                   Date

Note to the professor: This signature indicates that you support the student’s work and recommend it for publication in the *Writing Center Review*. Note to the student: This signature gives us permission to publish your work in this journal, both in print and on our website.