Ph.D. Plan of Study
Higher Education Administration
Kent State University

Student Name: ____________________________________________________________

ID#: __________________________________________________________________

Address: __________________________________________________________________

KSU Email: __________________________________________________________________

Telephone (Preferred Contact Number): __________________________________________________________________

Semester/Year of Admission: __________________________________________________________________

ADVISORY COMMITTEE

Major Advisor: __________________________________________________________________

Second HIED Member: __________________________________________________________________

At-large Member (optional): __________________________________________________________________

Other members (if applicable): __________________________________________________________________

Minor, Cognate, or Concentration Advisor: __________________________________________________________________

STEPS TO THE DOCTORATE

Advisory/Coursework Phase
(Recommended max 4 years to complete)

- Coursework
- Comprehensive Examination

Candidacy Phase
(Recommended max 5 years to complete)

- Proposal Defense
- Dissertation Defense
- Final Copy, Filing, Commencement

Maximum 9 years total to complete

See the Ph.D. Handbook online (http://www.kent.edu/ehhs/ogs/phd) for official College policies and for necessary forms visit: http://www.kent.edu/ehhs/fla/hied/phd-degree
## Coursework

### PREREQUISITE COURSES*

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Term Planned</th>
<th>Term Completed</th>
<th>Grade</th>
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<tr>
<td>Law and Higher Education (HIED 76652)</td>
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<tr>
<td>College Student Development: Theory to Practice (HIED 76653)</td>
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<td>Administration of Multiculturalism and Diversity (HIED 76671)</td>
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<td>Research in Educational Services (EVAL 65511)</td>
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### REQUIRED COURSES (24 credits)

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<th>Course</th>
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<tr>
<td>Employment Law (HIED 76521)</td>
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<td>Higher Education Curriculum (HIED 76656)</td>
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<td>Business Administration in Higher Education (HIED 76667)</td>
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<td>Internationalization of Higher Education (HIED 76670)</td>
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<td>Research in HIED (HIED 76598)</td>
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<td>Dissertation Preparation Seminar (HIED 80080)**</td>
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### RESEARCH COURSES (15 credits) (See p. 3 for electives)

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<tr>
<th>Course</th>
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<td>Statistics I for Educational Services (EVAL 75510)</td>
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<td>Quantitative Research Designs &amp; App Ed Serv (EVAL 85515)</td>
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<td>Qualitative Research Designs &amp; App Ed Serv (EVAL 85516)</td>
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### ELECTIVE COURSES (15 credits) (See p. 3 for electives)

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**Total Coursework Credits**

| Credits | 54 |

### DISSERTATION CREDITS

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<th>Term Planned</th>
<th>Term Completed</th>
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<td>Dissertation I (HIED 80199)</td>
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<td>Dissertation II (HIED 80299)***</td>
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**Total Coursework Credits**

| Credits | 84 (Minimum) |

Courses used to complete requirements must be taken at the 70000 or 80000 level. Courses taken as part of a Master’s degree program do not need to be repeated. Students will be permitted to substitute a doctoral level elective course for each.

**PREREQUISITE COURSES:** If these courses or their equivalents were not part of previous coursework, they will need to be completed in addition to other required courses. The total number of prerequisite courses will be determined by the Advisory Committee based upon the student’s prior coursework and degrees.

**Dissertation Preparation Seminar (HIED 80080) is not required prior to Comprehensive Exams.**

**Dissertation II (HIED 80299) is 15 additional credits per semester if needed.**
**ELECTIVE COURSES (15 credit hours)**

Five (5) HIED courses are to be determined by the Advisory Committee:

- HIED 76492: Internship in Higher Education Administration
- HIED 76594: Internship in College Teaching
- HIED 76595: Special Topics in Educational Administration
- HIED 76596: Individual Investigation in Educational Administration
- HIED 76600: History of Higher Education
- HIED 76601: Private Liberal Arts Colleges
- HIED 76651: Student Affairs Functions in Higher Education
- HIED 76654: Students and the College Environment
- HIED 76658: The Community College
- HIED 76660: Faculty Roles & Responsibilities
- HIED 76663: Status of Women in Higher Education
- HIED 76664: Service Learning in Higher Education
- HIED 76665: Technology, Systems, and Data in Higher Education Administration
- HIED 76666: Financial Management in Higher Education
- HIED 76668: The Administration of Distance and Continuing Education Programs in Higher Education
- HIED 76669: Administration of Student Disability Services
- HIED 76672: International Students and American Colleges
- HIED 76673: Research in International & Comparative Higher Education Administration
- HIED 76674: Comparative Higher Education Administration
- HIED 76675: Design and Delivery of Education Abroad Programs
- HIED 76676: Intercultural Communication for International Educators
- HIED 76677: Workforce, Economic and Community Development in Community Colleges
- HIED 76678: Issues and Trends in Community Colleges
- HIED 76679: Career Advising: Theory & Practice
- HIED 76680: Administration of Career & Advising Services
- HIED 76733: Interpersonal & Group Dynamics in Educational Organizations
- HIED 76740: Theories and Methods of Organizational Development
- HIED 76749: Assessment & Evaluation in Higher Education
- HIED 86521: Advanced Education Law
- HIED 86559: Advanced Student and Adult Development
- CHDS 78182: Career Development & Guidance
- EVAL 78806: Higher Education Data & Institutional Research

**RESEARCH ELECTIVES (MINIMUM of 6 credit hours)**

- HIED 80085: Legal Research
- EVAL 78710: Classical Test Theory
- EVAL 78711: Modern Test Theory: Item Response Theory
- EVAL 78713: Multivariate Analysis in Educational Research
- EVAL 78714: Factor Analysis in Educational Research
- EVAL 78716: Educational Statistics II
- EVAL 78728: Educational Statistics III
- EVAL 85517: Advanced Quantitative Research in Educational Services
- EVAL 85518: Advanced Qualitative Research in Educational Services
- EVAL 88795: ST: Q Methodology
- EVAL 88795: ST: Phenomenology & Grounded Theory
- EVAL 88795: ST: Critical Social Research
- EVAL 88795: ST: Ethnography & Case Study
- EVAL 88795: ST: Mixed Methods Research Design

Elective courses not listed above must be approved by the Advisory Committee. Research in HIED, Assessment, and Program Evaluation may not be used as Research Electives.
COMPREHENSIVE EXAMINATIONS

Anticipated Semester/Year of Comprehensive Exams / ______

Comprehensive examination options will be determined by the Advisory Committee in consultation with the student. Please see the Ph.D. Handbook online (URL at the bottom of p. 1) for official College policies and necessary forms.

MINOR, COGNATE, or CONCENTRATION (optional)
Minor (15 additional credit hours), cognate (10 additional hours), concentration (13-15 additional hours)

Name of Minor, Cognate, or Concentration ________________________________

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<thead>
<tr>
<th>Course Name and Number</th>
<th>Required Credits</th>
<th>Term Planned</th>
<th>Term Completed</th>
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Note: Completing a minor requires an additional comprehensive examination.

DISSERTATION CREDITS
HIED 80199: Dissertation I (15 credits, for two semesters, minimum 30 credits)
HIED 80299: Dissertation II (if needed for continuing registration)
ADVISORY PHASE FORM

COMMITTEE APPROVAL OF PLAN OF STUDY

Signature
Print
Ph.D. Student        Date

Signature
Print
Major Advisor        Date

Signature
Print
Second HIED Member                         Date

Signature
Print
At-large Member (if applicable)                        Date

Signature
Print
Minor Advisor (if applicable)                        Date

Signature
Print
Program Area Coordinator                         Date

Signature
Print
Associate Dean for Administrative Affairs      Date

NOTE: All signatures needed on this page must be obtained

TENTATIVE FULFILLMENT DATES

Step 1. Coursework Completed

Step 2. Completion of Comprehensive Exam

Step 3. Approval of Dissertation Proposal

Step 4. Defense of Dissertation

Step 5. Anticipated Graduation Date

Optional Cognate or Concentration:

Optional Minor:

Major:

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

ADVISORY PHASE FORM